# **Outreach Resources**

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This page provides organization for a database of materials and information compiled and maintained by the Outreach Team.

#### Contact and Communication

- · AguaClara Listserv: How to use AguaClara's mailing list
- Outreach Contact Letters: Past letters that can be used for reference
- Outreach Contacts: People and organizations that can act as resources for AguaClara
- · Alumni communications
  - O Alumni Roster: an alphabetical list of former students and their netids.
  - o Alumni message template: a start-up mail merge for initial alumni communications and for sending mass emails

#### Literature

- · Concept Paper (English, Spanish)
- About AguaClara
- **Technology Overview**
- Past Press Coverage
- Sponsorship Materials, Brochures, and Info Sheets
- Abstracts
- Newsletters
- Articles and Press Releases
- Potential Journal Submissions
- Letters of Reference in support of the project
- Generic Form Letters for contacting other organizations and/or donors
- **Demo Plant Instruction Manual**
- Why Donate

#### **Presentations**

- Presentations Includes collection of PowerPoint presentations, 1050 presentation information, and demo plant manual.
- Frequently Asked Questions (FAQs) for Presentations
- List of Past and Potential Future Speakers for Class

### **Fundraising**

- Finding and Applying to Grants
  Grant Short List: This page shows the most current grants that the Fundraising team is pursuing.
- Database of potential grants to apply for
- Outreach Contacts
- Past Grants we have applied for; includes actual grant submissions
- Grant Text Modules: This page contains text that can be used when creating new grants. Eventually it will contain a small database of modular components that can be compiled to synthesize new grants.

# Graphics

- All Logos, Graphics, and Designs
- Past Concert Posters
- Current Logo:



- Past Logo Options
- Fliers and Posters
- Other Graphics: includes maps, fax letterhead, and folder designs

### Miscellaneous

- Outreach Quiz Not updated or used this semester
- A video of how to setup the demoplant can be found on YouTube.