

Export MARC Records

To export MARC records from FOLIO, first [search in inventory](#) for the records you want to export. Right now you can only export MARC records from inventory. However, you can embed item and holding data into the MARC records that you export. These instructions cover a basic export of bibliographic MARC records. If you need a specially configured data export profile that includes item or holding data, please contact Jenn Colt.

1. After you search in inventory and have a selection of records that you would like to export, click the "Actions" drop down menu and select "Save instances UUIDs". A file will download to your computer
2. Navigate to Data export app
3. Drag and drop the file of UUIDs that you downloaded to the upload area on the top of the first pane.
4. Select default job profile by clicking on the row with the job profile name and click the run button on the modal
5. After the job completes, you will see it in the logs table in the main pane. The table will contain following columns:
 - a. File name. File name should be in bold and should be clickable. The name of the file should contain the name of the input file (with UUIDs) followed by job id.
 - b. Status : Completed
 - c. Total: contains the number of UUIDs in the file that triggered the export
 - d. Failed: should be empty
 - e. Job profile: Default job profile
 - f. Ended running: date and time of the completion of the export job
 - g. Run by (this column will be visible after we apply the patch) - first and last name of the person who run the job
 - h. ID of the export job
6. Click on the filename of your data export job and your MARC file will download.

The screenshot displays the FOLIO Inventory interface. On the left, a sidebar contains a 'Search & filter' section with tabs for 'Instance', 'Holdings', and 'Item'. Below these is a search bar with the text 'rose journal' and a 'Search' button. Further down are filters for 'Effective location (item)', 'Language', 'Resource Type', 'Format', 'Mode of issuance', 'Nature of content', 'Staff suppress', 'Suppress from discovery', 'Date created', 'Date updated', and 'Source'. The main area shows a table of 22 records found. The table has columns for 'Title', 'Contributors', and 'Actions'. The 'Actions' column contains a dropdown menu with options: 'New', 'New Fast Add Record', 'In transit items report (CSV)', 'Save instances UUIDs' (highlighted), 'Save instances CQL query', 'Export instances (MARC)', and 'Export instances (JSON)'. The table lists various historical and academic records, including 'A woman of courage: the journal of Rose de Freycinet on her voyage around the world, 1817-1820 / translated and edited by Marc Serge Rivière', 'Du Lérnan au Limousin: journal de Sophie Maury-Monnerat, femme de pasteur entre 1888 et 1919 / Sophie Maury-Monnerat; présenté par Anne-Rose Ebersolt; préface de Robert Merle-d'Aubigné', 'Journal of film and video', 'Le turban et la rose: journal inattendu d'un ambassadeur à Téhéran, à la découverte d'un autre Iran / François Nicoullaud', 'Realms and islands: the world voyage of Rose de Freycinet in the corvette Uranie, 1817-1820, from her journal and letters and the reports of Louis de Saules de Freycinet, capitaine de corvette: by Marnie Bassett', 'Rose-Hulman undergraduate mathematics journal', 'Rose Morton's journal for February', 'Rose Morton's journal for January', 'Rose Morton's journal for March', and 'Standard-bred Rhode Island reds, rose and single comb (electronic resource): their practical qualities; the standard requirements; how to judge them; how to mate and breed for'.