Authorities procedures

- Creating the authority maintenance queue spreadsheet (LTS procedures #170)
- Updating headings in batch (LTS procedure #173)
- Configuring and running MarcEdit to add URIs to bibliographic records (LTS procedures #171)
- Manually updating headings (LTS procedures #172)
- Splitting subject headings (LTS procedure #175)
- Resolving authority records deleted by the Library of Congress (LTS Procedure #174)