

2022-01-11 CUL Online Exhibit Committee meeting

1. How has the [online request form](#) been working?
 - a. We've received 3 requests so far; two (one by Marcie Falwell, the other by history prof Stephen Vider) proved not eligible for an instance on the CUL online exhibits page (spotlight platform) as they 1) did not use digitized CUL collections/involved a physical exhibit at a Library ; 2) involved exhibits created by students for a course rather than a faculty member as primary exhibitor). The 3rd was a submission by Nancy Green, which did qualify for a spotlight instance.
 - b. Form does appear to be "funneling" the requests for exhibit support to the right place as per our stated policy (i.e. to Eliza Bettinger/[Digital Scholarship program](#)). However, as per discussion in the meeting, we are adding contact info to allow the applying individual to get in touch with the committee in the event they have any follow up questions; to mitigate any sense of institutional "facelessness" that could come with the form, and allow the Library to more proactively clarify any questions that may have come up for the inquiring faculty/staff member. Emily Zinger will add her contact info to the survey for now; we'll need to remember to change this if/as changes in committee membership happen.
2. Any tweaks to [our policy or our policy page](#) needed? Policy looks good; two changes proposed and accepted:
 - a. Eileen Keating removed from committee (as per her request of last year); Lynette Rayle added (as CUL-IT member).
 - b. We decided to separate general policy statement from Online Exhibit COmmittee Membership statement. Accordingly: Getting Started with CUL Online Exhibits now lives here: [Getting Started with CUL ONLINE EXHIBITIONS - CUL Online Exhibits - Dashboard \(cornell.edu\)](#); and statement about Online Exhibit Committee Membership (i.e. its make up and function) now lives here: [CUL Online Exhibitions Committee Policy - CUL Online Exhibits - Dashboard \(cornell.edu\)](#)
 - c. The formal name for our committee is "CUL Online Exhibits Committee"
 - d. Procedural question: Should ALL staff and faculty who are requesting spotlight instances fill out the request form, regardless of whether or not they are already formally working with an CUL Online Exhibits Committee member? (e.g. Jeni Wightman, who is working with Eveline/Mann Library on a physical exhibit happening in spring, who would like to explore possibility of having an online version as well). Answer: Yes, so we can keep consolidated record of who was cleared to build what exhibit.
3. Update on technical issues with the Spotlight platform (Lynette)
 - a. Melissa, Kevin and Lynette will be doing a sprint to address some tech issues; February or March;
 - b. 3.0 release of Spotlight expected relatively soon, but not clear when. Lynette will keep us in the loop on that; list of known issues related to/need to watch and/or hopefully to be resolved by pending upgrade viewable [3.0 Upgrade - GitHub](#)
 - c. As far as priorities for development, Lynette will be working from the [Roadmap](#) set up following committee requests of last year. Committee should periodically review the map to make sure it is still addressing priority issues, as it will guide where Lynette directs here attention first.
4. Informing CUL staff of CUL's online exhibit offerings in general (so of our online exhibits page, the services we can offer to qualifying faculty/staff, AND the services that Digital Scholarship program offers via Omeka)
 - a. Eveline to reach out to Eliza Bettinger to confirm that she wants to be part of a presentation to O&E
 - b. If Eliza agrees, we will shoot for scheduling this presentation in May (Steve Calco to reach out to O&E to get this on their calendar)
 - c. Eveline to draft a statement to go out via CUL listservs in the meantime. Will share with the group for committee members to share with appropriate listservs.

Craig Mains had to miss our meeting today, but sent along this request via email (received later in the day, post-meeting)—we can discuss at our next meeting, tentatively being considered for sometime before our O&E presentation. Or should we discuss sooner?

I had hoped to get some opinions about the link in the form that goes to our confluence page. There is so much information like migration validation and meeting minutes that I don't think professors or potential exhibitors need to sift through. Could we have a confluence page that is designed for the public?