

## Early Fall 2021 proposed schedule

date	task	who?
Aug 20	Liz will draft and send to the MWG steering comm. for review.	Liz
Aug 25	feedback/edits due	MWG
Aug 30	Dianne will make it in qualtrics	Dianne
Aug 31-Sept 1	Chloe (and others?) will test it.	Chloe
Sep 2	send it	Liz?
~early Sept:	email save the date for Software Pres Network MWG thing	Chloe?
~Sept ?? - 7:	email 1 week til SPN MWG	Chloe?
~Sept ??-1 :	email tomorrow SPN MWG	Chloe?
~Sept ??:	email SPN MWG event	Chloe?
end of Sep	survey responses due	n/a

## Open Questions!

★Dianne! When do you want to do this SPN thing?

★ should we send an update/welcome back/ "newsletter" with the initial survey call? If so, who will write it?

see the [Metadata during WfH Survey](#) page for more survey specific questions