

# From Past Practices to Best Practice

## Draft Charge:

This group will develop guidelines for the critical and ethical examination, review, and remediation of existing description and descriptive workflows. It will also produce a Best Practices guide for library description moving forward (i.e. outside of remediation efforts). The guidelines will provide enough information so that the best practices moving forward can be implemented without an expansion of existing resources, but they will also outline and clarify what additional resources will inevitably be necessary for remediation efforts. This group is not responsible for finding/allocating resources or the overall implementation of these best practices across CUL.

## Practical outputs:

The group will produce three separate documents, to be completed in the following order:

- Best practices moving forward
- Prioritization for remediation
- Best practices for remediation

The preliminary timeline is to produce the first document by spring 2022, as that will inform the work and timeframe for the following documents.

## Members:

- Jasmine Burns (lead)
- Tabitha Cary
- Julia Corrice
- Laura Daniels
- Dianne Dietrich
- Katerina Dimitriadou-Shuster
- Marcie Farwell
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