Saving your Files in the JCB @Risk Pilot

- Saving to Google Drive from Windows Virtual Desktop:
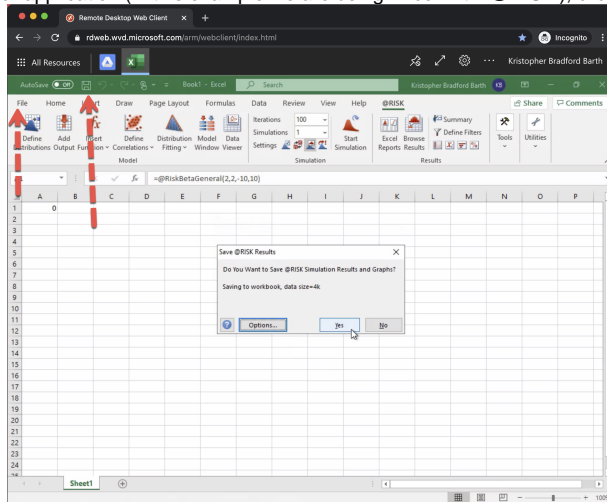- Accessing your saved files on Google Drive outside of Windows Virtual Desktop

> ⚠ The following article expects that you have completed the "First Time Sign On" steps.
>
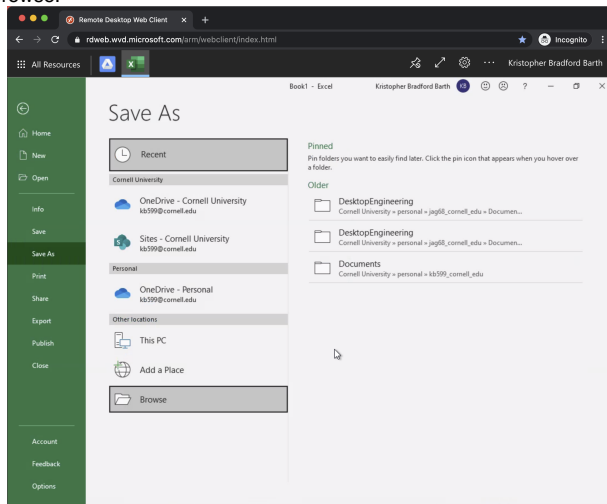> It also expects that you are connected to a Windows Virtual Desktop Session.

Saving to Google Drive from Windows Virtual Desktop:

1. From your application (in this example we are using Excel with '@RISK'), click the disk or select File and Save As:
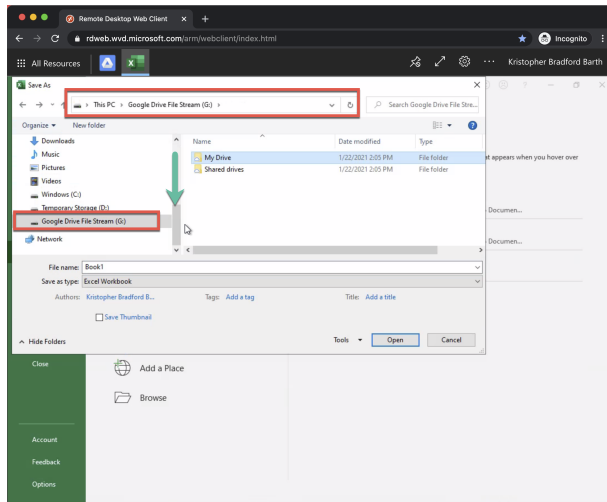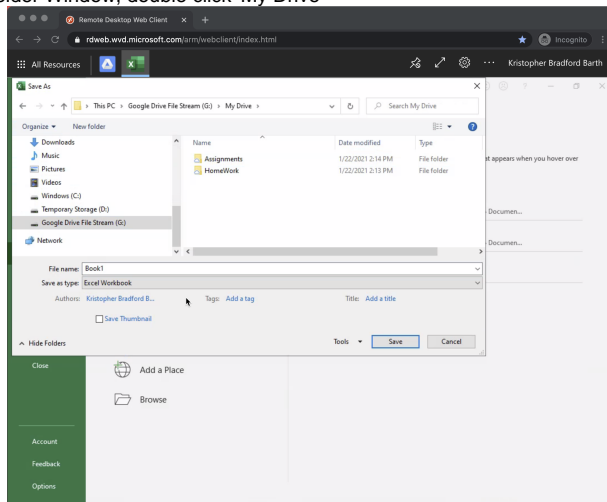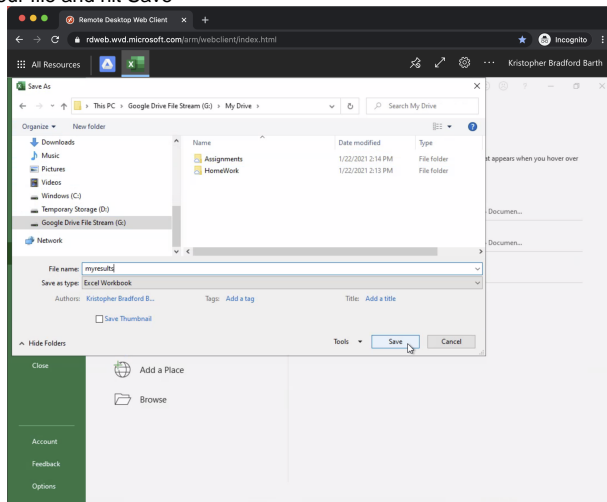
    a.

2. Select Browse:

    a.

3. Scroll down until you see Google Drive File Stream (G:)

a.

4. In the Folder Window, double click 'My Drive'
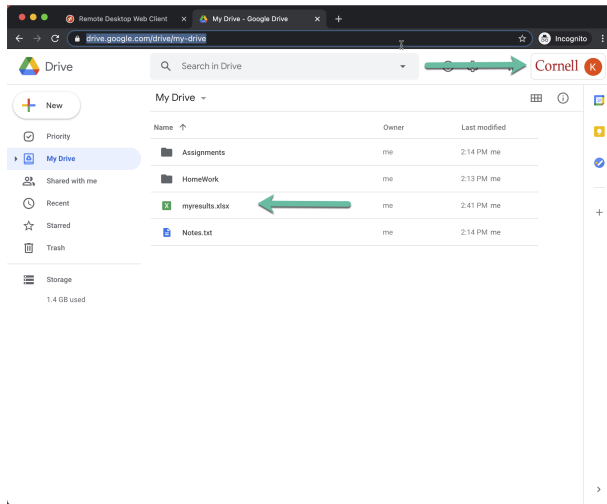

a.

5. Name your file and hit Save
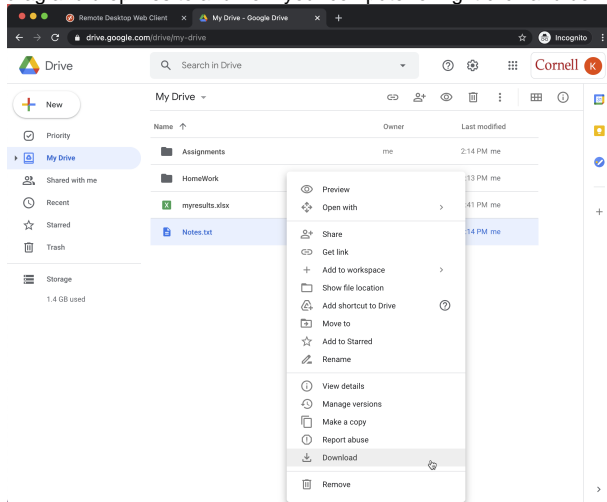

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Accessing your saved files on Google Drive outside of Windows Virtual Desktop

1. Go to https://drive.google.com
2. Click 'Go to Drive'
3. Login with your netid@cornell.edu
4. Complete 2-Step Verification (if enabled)
5. You will now see your files:

a.

6. You can drag and drop files to and from your computer or right click and download

a.