

# 2020-02-11 Meeting notes

## Date

11 Feb 2020

## Attendees

- [Tobi Hines](#)
- [user-177d6](#)
- [Keith G. Jenkins](#)
- [user-18112](#)

## Discussion items

Time	Item	Who	Notes
15min	Digital signage survey results	Matt	<ul style="list-style-type: none"><li>• See attachment</li><li>• Takeaways:<ul style="list-style-type: none"><li>• Textbooks ranked lowest, followed by Today's Events</li><li>• What's missing: hours (library and Manndible)</li></ul></li></ul>
15min	Review of prototypes with Cyrus Hamilton	Tobi & Kevin	<ul style="list-style-type: none"><li>• Cyrus Hamilton (from Student Disability Services) came to Mann to review prototype, proposed location of digital signage<ul style="list-style-type: none"><li>• Suggested that putting the signage behind the desk won't work well for students with disabilities, esp. those with visual or cognitive disabilities<ul style="list-style-type: none"><li>◦ He thought the wall space above the computer kiosks near the front stairwell would work better; we will get feedback from users on the new location/content</li></ul></li></ul></li><li>• He also recommended developing an app or site for students to use with their own devices</li></ul>
30min	Next steps	All	<ul style="list-style-type: none"><li>• Kevin will make new mock-up to reflect changes to content (add hours)</li><li>• Matt will confirm with rest of MaLT that nixing the idea of hanging signage on the pillar behind the desk is OK</li><li>• We will request facilities estimate on mounting LCDs on wall by staircase, adding outlet (Sandy)</li><li>• Hang prototypes and put out new survey next Monday, February 17; Tobi will update feedback survey</li><li>• Tobi will contact Cyrus about testing with SDS students (this week)</li></ul>

## Action items

