

# Microsoft Office

## Overview

Microsoft Office is installed on all CNF Computing Windows workstations. The version of Office installed does not require an Office365 login. *However, you must have an appropriate Office365 license from Microsoft through Cornell University, your home institution or business, or personally to legally use Office applications installed on the Windows desktop.* Future versions of Office may begin to require logins to access applications.

## Office365

If you are a Cornell faculty, staff, or student, you will have an [Office365 login](#) to go along with your Cornell NetID. You can sign into your [Office365](#) account from the installed MS Office applications.

If you have your own Office365 account, you can also sign into your Office365 account from the installed MS Office applications.

## Poster Printing

Powerpoint is commonly used for printing to the CNF poster printer. Please use Powerpoint on one of the two Cad room computers signed for printing to the poster printer – these are the only computers with the print drivers set up to talk to the poster printer. And see the wall signage for additional instructions on printing to the poster printer.