

# Requesting a Confluence Account for a Collaborator without a Cornell NetID

Confluence pages can be made visible to the world at large; however, if you find that you need to restrict the visibility of your content and would like to allow a small number of collaborators who do not hold a Cornell NetID the ability to add changes or view restricted content then please request a sponsored Confluence account.

Send an email to [confluence@cornell.edu](mailto:confluence@cornell.edu) containing the information below.

Subject: Confluence Account Request

1. Full name:
2. Email address:
3. Name and NetID of Cornell sponsor for the account:
4. Duration of the account before renewal, for example, one year:

## Example

1. Full name: Fred Bloggins
2. Email address: [blogginsf@gmail.com](mailto:blogginsf@gmail.com)
3. Name and NetID of Cornell sponsor for the account: EWE1, Ezra Egrement
4. Duration of the account: Six months.

This email link will help you compose the message: [email link for composing a Confluence account request](#).

Please note that it is likely to take about two business days before your request has been fulfilled.

**Note:** Sponsored Confluence accounts which have not logged in for more than three years may be removed periodically.