

Historical information about the Chemistry department's main web site

Much of the below information has been deprecated for the following reasons, and it is being retained mostly for historical purposes:

- Site had been heavily fed by VIVO. No longer true.
- Site had been hosted on Cold Fusion, when most of the below documentation was created. It has since been moved to Drupal.

aa-Migrate Chemistry web site to Drupal

Oliver's notes. Current A&S Comm-supported CommonSpot platform going away so must move our site to new A&S Comm-supported Drupal platform.

CCB web site-related projects and to-do's

Projects related to Chem's web presence.

- [_Smaller to-do's and status reports](#) — Joyce and Oliver keep track of most day-to-day to-do's themselves. But occasionally some warrant tracking here, especially if dependent on others (A&S communications, VIVO, etc.).
- [Add Admin site\(s\)](#) — Building Services has requested a web page.
- [Add web info and sites for Brett Fors](#) — Brett starts July 1, 2014. But his web presence at Cornell can start earlier than that date.
- [Create a CCB "About" page, top level](#) — CCB web site needs an "About" section.
- [Decisions to be made](#) — Preparation for meeting with Jiwoong, Sept 2013.
- [Finish pulls from A&S's web server](#) — A few files remain on A&S's static web server we mostly migrated from. Must identify and then migrate or delete remaining files. This page contains specific questions.
- [Fix VIVO feed problems](#) — Changes to faculty's VIVO entries are not consistently getting carried over to CCB's faculty pages.
- [Have on "contact" page, not two](#) — Our CCB web site has two contact form pages. We likely only need one.
- [Improve Seminar info presentation](#) — Make it easy to print current academic year's seminars, both past and future. And other requests for improvement.
- [Oral Histories of Chemistry Faculty](#) — We will only focus on this after we create an "About" section. And we must confirm how this is to be done. And then do it. Start with some mock-ups? Next step: Invite A&S Comm. staff (Jen).
- [Review and refresh our Documentation pages](#) — Focus especially on our workflow documents.
- [zResolved CCB web site-related efforts](#) — Information related to past projects, for future reference.
 - [Chem course syllabi](#) — Post undergraduate Chemistry course syllabi on-line. With Prof. Roger Loring, Director of Undergraduate Studies.
 - [Confirm shared access to stock photos for web site](#) — Photos stored on A&S file server so both Joyce and Oliver can add to them, and access them.
 - [Correct links on home page and elsewhere to News and Events pages](#) — In Chemistry's web site, the "News" page is <http://chemistry.cornell.edu/news/news.cfm> <http://chemistry.cornell.edu/news/news.cfm>. But all links to that page instead go to <http://chemistry.cornell.edu/news/> <http://chemistry.cornell.edu/news/>, which is a page also including Events.
 - [Events page broken](#) — <http://chemistry.cornell.edu/news/index.cfm> <http://chemistry.cornell.edu/news/index.cfm> either showed an "Error in element (see logs)" error, or would only work if Bob set it to only the last three events.
 - [Remove or update "Featured News"](#) — Remove (or replace and keep current?) non-current information from "News" page.

Older Documentation

Docs original created for when site was in CommonSpot. Migrate out VIVO and other info which still pertains now that site mov(ing) to Drupal.

- [Adding docs and images within CCB's web site](#) — To add PDFs and images, start at the gray "reports" button in CommonSpot.
 - [Images for CCB web site](#) — Joyce and ChemIT have a shared folder for storing stock, square images (mostly of faculty) for use on the Chemistry web site.
- [Chemistry department's web site instructions](#) — Useful information and links for Chemistry department's site admins, faculty, and other stakeholders. Migrated to Drupal as of July 2016 (we can hope!)
 - [Information for faculty](#) — Information mostly focused on faculty pages within the Chemistry department web site.
- [Clearing cache if submission not showing up](#)
- [Faculty images required and where used](#) — Both square and rectangular "head shots" of faculty are used in CCB's web site, and they may all be different for any specific faculty member. And VIVO's square photo may be different from all of those in CCB's web site!
- [Initial Drupal-related docs, likely now obsolete](#)
 - [Copy of Chemistry web site Q&A, including faculty pages](#) — Answers to questions faculty and staff may have about the Chemistry web site. Including information about faculty pages.
- [Page ownership](#) — Matrix identifying who is responsible for the text of which web pages.
- [URLs for managing Chemistry web site](#) — Editing the site requires accessing specific web pages, listed here.
- [Using common names instead of formal names](#) — We permit listing someone's common name in our CCB web site's directories and elsewhere. In most cases we will also list the formal name, too, to facilitate searching elsewhere.
- [VIVO contacts](#) — CU Library's VIVO provisions almost all the content in each faculty member's Chemistry web page.
- [Workflows for requests or changes](#) — If there are changes in the department, the Chemistry web site usually needs to be updated. Here's the information and processes to facilitate remembering and making those changes.
 - [Events changes, from Kelly](#) — Kelly sends updated PDF to ChemIT, which Oliver then posts and edits the web page as appropriate.
 - [Faculty members' representation in Chemistry web site, and how to change the info](#) — When there is a change in faculty, including new hires, all these pages/databases need to be addressed.
 - [Request workflow](#)