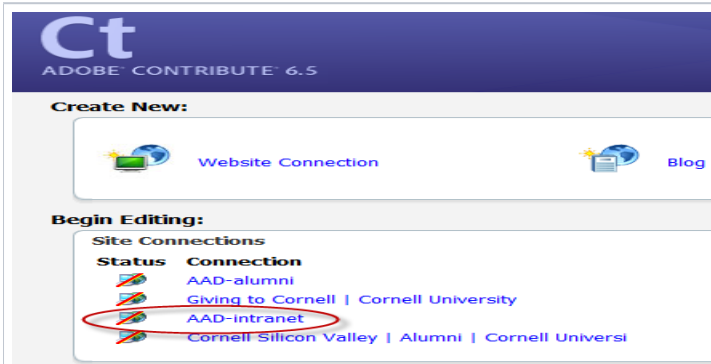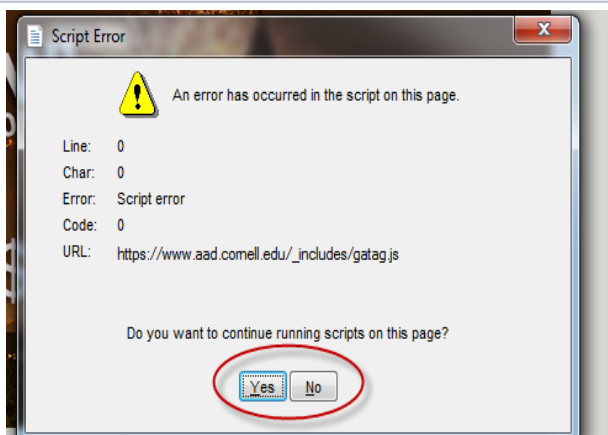# Intranet accessing pages

If you have already made the connection and it shows on the opening page, single click on the correct connection (if you have more than one).
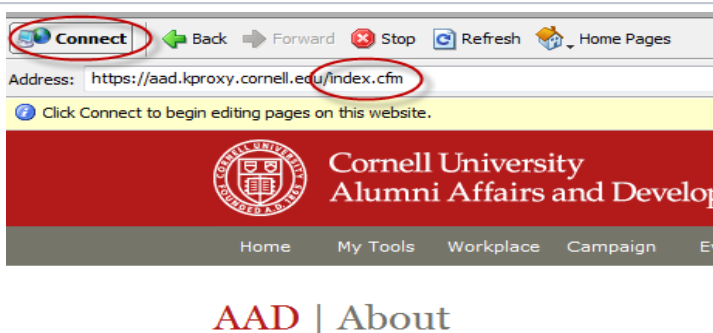

If you are going to be working on an Intranet page you will see the following login box.

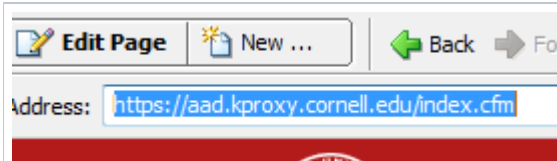Enter your NetID & Password and click OK

This will open the first page of the Intranet

This box may pop up at any time throughout this process you simply click Yes or No to get rid of the box.
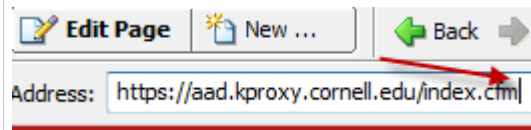

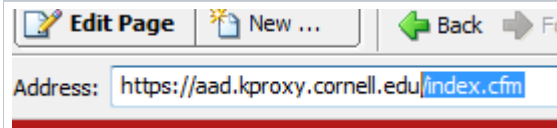If this is the page you need to work on click the "Connect" button

However most of you will want to edit a different page. Do not connect here, continue with the instructions.
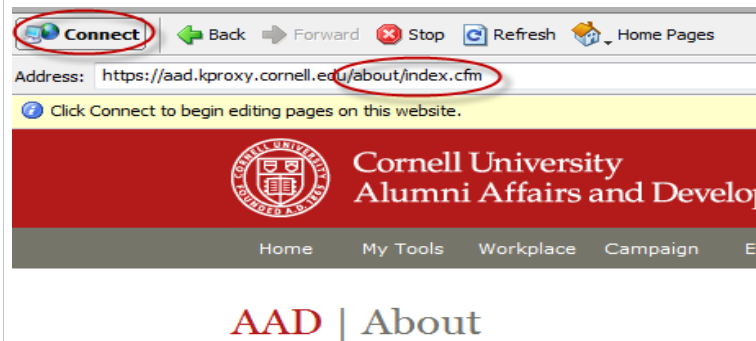
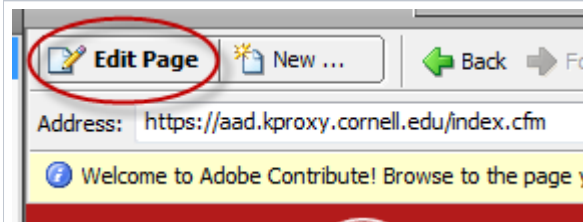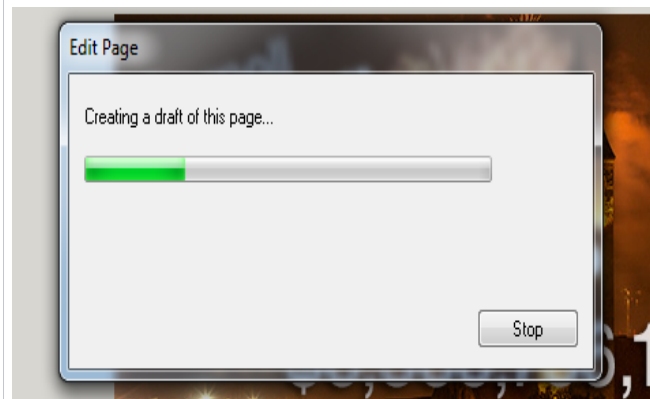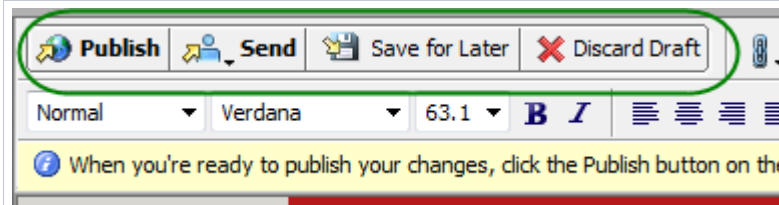|	
	Single click at the end of the url, this will highlight the whole url
	another single click at the end of the url will put a blinking single line indicating that your curser is positioned at the end of the line
	Now you can click hold and drag to highlight what you want to change or you can arrow or backspace
	If you need a different page you may now tack on the rest of the path to the correct page, do not use the links on the page if the url is not https://aad.kproxy.cornell.edu
	After the connection is established the "Connect" button changes to the "Edit Page" button. You will see a dialog box with indicating that the connection is being established.
	After clicking the "Edit Page" button you will see this dialog box.
	Now you'll see the new button set. Now you are ready to go, make your edits and then choose one of those actions before you close out of Contribute.