

# Using common names instead of formal names

We permit listing someone's common name in our CCB web site's directories and elsewhere. In most cases we will also list the formal name, too, to facilitate searching elsewhere.

## Convention

Unless a common name is a simple, perfect contraction, we also list the formal name (in parenthesis) so the person's contact info can be found using CU's email directory.

For example, one can find Patricia using "Pat". But one may not find David using "Dave" (or: Yvonne=>"Vonnie"; Ralph=>"Barry"; Michael=>"Mike").

## Examples

Ellis, Vonnie (Yvonne)

Vonnie (Yvonne) Ellis

Hine, Pat

Pat Hine

- [http://chemistry.cornell.edu/directories/facilities\\_services.cfm](http://chemistry.cornell.edu/directories/facilities_services.cfm)
- <http://chemistry.cornell.edu/directories/directory.cfm>

## History

5/6/14: Jiwoong approved use of common names:

-----Original Message-----

From: Jiwoong Park  
Sent: Tuesday, May 06, 2014 2:41 PM  
To: Oliver B. Habicht  
Cc: Joyce M. Boda; Sharon E. de Roos  
Subject: Re: CCB web site: OK to use common names instead?

Yes, I'm in support of this.

Thanks,  
Jiwoong

On 5/6/2014 2:26 PM, Oliver B. Habicht wrote:

> Jiwoong,  
>  
> Would you approve the use of a CCB member's common name, in lieu of their formal name, for our CCB web site pages, including our directory listings?  
>  
> For example, our directory listings current list CCB members' formal names, not necessarily the names they go by (their common names). Examples:  
Patricia => Pat; Samantha => Sam; Yvonne => Vonnie.  
>  
> [http://chemistry.cornell.edu/directories/facilities\\_services.cfm](http://chemistry.cornell.edu/directories/facilities_services.cfm)  
>  
> I spoke with Joyce and Sharon. Neither has any objections in honoring a name change preferred by the individual being listed in our directories, or any other site pages. To start, we'd make changes when asked, but over time I would expect that CCB members could be asked explicitly, as a courtesy.  
>  
> Please let me know if you need more information or background. And thank you for considering this question, -Oliver.