

2014-03-07

Administrative Team meeting: march 7, 2014

Present: Bob, Jim, Kate, Xin

1. We discussed a new pilot which will require an MOU. It also brought up issues of compensation and travel.
2. The 2CUL MOU has been signed by Cornell and is in the mail for Jim Neal's signature. Xin and Damon will first discuss it in their next staff update and then it will be posted on 2CUL. We will share a copy with JSMIN ahead of the general announcement.
3. We discussed the TSI Governance document draft. It was noted that the governance document is not a legal document like an MOU and can and should be adjusted over time as move toward integration. Jim will rewrite the draft based on our discussion. Changes include:
 - a section on accountability
 - how 2CUL is prioritized in day to day work
 - a section on when 2CUL work results in a pay adjustment and when it does not
 - distinguishing management and governance as a principle
 - description of the means to evaluate staff work and performance across institutions
 - travel guidelines for job related purposes
4. Kate will draft a charge for the small group working on 2CUL currency