

2014-02-24

Attending: Kate, Xin, Bob, Jim

2CUL MOU. Both Beryl Adams and Pat McClary have provided further input on the draft document, so the MOU is very close to complete. Bob will be meeting with Beryl and Kris Kavanaugh later this week to further review the use cases. Xin will be meeting with Pat and Anne Kenney.

Serials Solutions Consortial and Callisto Purchase and Implementation. Formal planning for both these projects is underway. Bob reiterated Columbia's offer to provide staff support to help with the pre-migration work (from Ill's ERM to RM-CE) on the Cornell side. Although Columbia is willing to foot a significant amount of the opportunity cost for this effort (since Cornell is contributing the larger budgetary outlay for RM-CE), we will track time and expenses on each side nonetheless (see next item).

Methodology for Measuring Work Across Functional Areas. We reviewed Adam Chandler's [discussion paper](#) on this topic. We agreed that it will be useful to employ more than one strategy for measuring TSI work, especially at this early stage in the initiative. For instance, if we are taking action that will result in changes to ongoing staff commitment or to budgeting at either or both institutions ("burning a bridge"), an MOU will probably be necessary. Use of grant funding for a TSI project may also require an MOU. For smaller, one-time, or more fluid commitments, development of a "2CUL currency" will be a good way to go. In any case, we will want to measure both monetary and opportunity costs carefully, especially in this early life of TSI, for both financial purposes and for evaluating the usefulness of individual projects.

Governance Plan for TSI. Given the necessarily general nature of the anticipated 2CUL MOU, we agree that there is a need for a supplementary document to outline governance, financial, and other high-level operating principles for TSI. This document should not be so formal as to require approval by our respective university counsels, but should be adequate for internal 2CUL use (a "guidance document"). Kate and Jim will draft something for review by the Admin Team, 2CUL financial officers, and other 2CUL stakeholders.