

# JSMIN -- Charge

## 2CUL TSI Joint Senior Managers Integration Network: Charge

*Overview.* The Technical Services Integration (TSI) Steering Committee has been leading the planning effort for the Mellon-supported TSI over the past several months. The project has now advanced to a stage at which an expansion of coordination is necessary. Working in conjunction with [TSI Steering](#), the main purpose of the Joint Senior Managers Integration Network (JSMIN) is to initiate an incremental integration of technical services workflows, practices, policies, and projects – with particular focus on staffing and resource issues. More specifically, JSMIN is charged to:

- Review the [recommendations, ideas, and suggestions](#) proposed in the TSI Phase 1 working group reports, as well as the conclusions drawn from these reports by the TSI Steering Committee.
- Develop and implement a plan to begin the practical, “non-administrative” aspects of TSI through the identification and prioritization of collaborative initiatives, pilot projects, and other trial ventures that will prepare us for a productive and sustainable formal integration on July 1, 2015. This stepwise integration should be based on the evolving readiness of the various 2CUL technical services departments and units over time to achieve the goals of TSI, as well as the availability of staff and other resources to balance the demands of current, individual institutional commitments with the demands of the project.
- Address and recommend staffing adjustments and requirements to support the technical services aspects of Alma implementation, if it becomes necessary to conduct this related initiative simultaneously and in conjunction with TSI.
- Assess and recommend changes to the charge of this group as the integration progresses.
- Advise the 2CUL Steering Committee about organizational / administrative changes that may result from the integration.
- Issue regular reports on its work via the [TSI wiki](#) and through other channels, as appropriate.

JSMIN will be chaired by the two TSI Integration Managers, Kate Harcourt and Jim LeBlanc, and will report to the 2CUL Project Directors, Xin Li and Bob Wollen.

*Term:* October 1, 2013 – June 30, 2015

### *Membership:*

| Name                     | Title  | Institution         |
|--------------------------|--|---------------------|
| Adam Chandler            | Electronic Resources User Experience Librarian                 | Cornell University  |
| Sarah Elman              | Head, Technical Services, C.V. Starr East Asian Library        | Columbia University |
| Kate Harcourt (co-chair) | Director, Original and Special Materials Cataloging            | Columbia University |
| Bill Kara                | Director, E-Resources, Serials, and Post-Cataloging Services   | Cornell University  |
| Jim LeBlanc (co-chair)   | Director, Library Technical Services                           | Cornell University  |
| Colleen Major            | Head, Electronic Resources Management: Operations and Analysis | Columbia University |
| Joyce McDonough          | Director, Continuing & Electronic Resources Management         | Columbia University |
| Boaz Nadav-Manes         | Director, Acquisitions & Automated Technical Services          | Cornell University  |
| Chew Chiat Naun          | Director, Cataloging & Metadata Services                       | Cornell University  |
| Robert Rendall           | Principal Serials Cataloger                                    | Columbia University |
| Mark Wilson              | Acting Director, Monographs Processing Services                | Columbia University |