

2013-02-25

2CUL TSI SC minutes for Feb. 25, 2013

Present: Jim, Boaz, Adam, Kate, Colleen (minutes)

Agenda:

1. Review and (hopefully) sign off on drafts of 2CUL TSI Working Group charges, beginning with the Non-MARC Metadata WG – see the relevant text documents in Basecamp.
2. Sketch out plan for initial meetings with working group leads and subsequent steps
 - All Working Groups charges in current format have been approved
 - During meetings with leads we will discuss; expectations, team memberships & review/revise charges.
 - Original Cataloging and E-Resources have been postponed.
 - Our meetings will be extended until 12:30 for the month of March

Action Items:

Kate

1. Send the non-MARC metadata charge to Melanie & Jason, invite them to the March 4th meeting

Jim

1. Contact the supervisors for the Batch Processing and Database Maintenance leads; invite them to the March 11th meeting.
2. Contact the supervisors for Receiving and Copy cataloging leads, invite them to the March 18th meeting.

All

1. proofread/review working group charges