

# 2012-12-17

2CUL TSI notes from 12/17/2012

Present: Kate, Robert, Adam, Jim, Boaz

Some initial talk about hoping to start earlier planing together next voyager upgrades and similar to dos.

1) Kate and Jim updated TSI on the first get together of the 2CUL administrative team. Some topics that were talked about: ways to compensate for Jim's and Kate's time; The possibility of an administrative 2CUL help - both Kate and Jim wanted it to stay as is now with help provided by non 2cul specific staff; Some discussion on Metadata clean up work and staffing. Talked about travel funding - Bob agrees that should be covered even if not coming from 2cul money. Supplemental money document will be worked on (Jim); The topic of a language overlap analysis was raised in the context of cjk discussion; Xin is now officially the project director replacing Oya on Cornell side. Jim will be drafting a charge to the admin team which will probably consist of Jim, Kate, Bob, Xin and maybe HR folks.

2) Ordering charge - how limited should it be? TSI decided to leave the charge open enough and allow leaders to determine the scope of the work and maybe bringing other people in as they look at other formats. Leads will work with TSI on writing their own charge to suit their perception of the work that needs to happen. In case when there is only one liaison assigned, TSI will aim to have the chair and the liaison coming from the same institution.

## Next steps for Ordering:

Columbia will identify their lead (Lois at Cornell)

Once identified, Jim will share with the leads the proposal TSI wrote.

TSI will try to get leads together on TSI agenda for regular TSI meeting on monday (14th). Video conferencing meeting for that.

During that meeting: 1) we will be talking about the proposal and charge 2) timelines - in reference to the one outlined in the charge 3) Reporting part of the group

Possibly bringing the leads together with the TSI meeting in February

3) We agreed that for budget purposes we propose roughly 8 functional teams as a start.

4) E-Resources troubleshooting team (Liisa and Jesse at Cornell)

We will follow a similar logic as for the Ordering team.

We aim to for a January 7th meeting - Kate will be sharing the e-resources charge one

Boaz, will already set up book up equipment and schedules for 7th,

5) Metadata team will be talked about some other time.

6) January 21st is set for a regular TSI meeting

On the 7th and 14th- we will dedicate 60 minutes to talk with functional leads: 11-12. The time between 12:00-12:30 will be reserved for TSI regular updates.