

Workday

Summary/Overview

Workday is a web-based Software-as-a-Service (SaaS) solution for HR, Payroll and Finance systems. Workday will be replacing the HR/Payroll functions of the PeopleSoft system and will be integrated with Kualii, Taleo and various other Cornell systems (including other existing PeopleSoft applications).

Documentation

- [Test Strategy](#)
- [Quality Management Checklist](#)
- [Responsibilities by Sub-Project matrix](#)
- [Risk Assessment and Mitigation](#)
- [RACI Document](#)

Workday Sub-Projects

Testing

Individual testing needs will be determined at a later date (see individual Sub-Projects as well).

- **ID Management requested assistance with functional testing; see the ID Management Sub-Project**

HR Testing

Documentation:

- [Change Job_job aid.docx](#)
- [Add an Additional Job_job aid.docx](#)
- [Change Business Title_job aid.docx](#)
- [Create Applicant job aid.docx](#)
- [Create Job Requisition job aid.docx](#)
- [Create Position job aid.docx](#)
- [Edit Position_job aid.docx](#)
- [Hire Employee job aid.docx](#)
- [Place Employee on Leave_job aid.docx](#)
- [Return from Leave_job aid.docx](#)
- [Terminations Permanent Layoffs and Retirements_job aid.docx](#)
- [End Additional Job_job aid.docx](#)

References

Division of Human Resource Update link located at <https://www.hr.cornell.edu/wip/>