2012-12-03

Notes from Steering Committee meeting, Dec. 3, 2012

All members present.

1. We reviewed the action items from our F2F meeting at Columbia last month, most of which have been entered into our Basecamp tracking system. Of particular note:

   - Cornell members of the TSI Desktop Support Team have populated the group's project page in Basecamp. Amy Blumenthal will contact Gary Bérchume to bring him up to speed.
   - Columbia cut over to routine use of POOF! on 11/30, with some workarounds in place to address specific Columbia needs. Columbia's OOF form is now obsolete. Further work with POOF! will be tracked in JIRA, since that is the project system of choice for IT staff. Matt Pavlik has access to Cornell's JIRA. Access for other Columbians can be added as needed. Evelyn has access to POOF tables. Time estimates are being developed with Chris on 880 fields.
   - Kate has some notes in Basecamp from her meeting with Joyce McDonough on Joyce's proposal for a 2CUL E-Resources Troubleshooting Team. Jim is seeking input from Bill Kara and Jesse Koennecke.
   - Columbia's E-Resources group (CERN) will be posting a new position, 45% of which will be devoted to 2CUL e-resources work. Jim will be sharing this information with Bill and Jesse as well.
   - Jim will send a note to Jim Cheng to reassure him that we haven't forgotten about the idea for a 2CUL CJK Staffing Team.

2. Jim will draft an invitation for SC review to Debra Andreadis et al. to participate in a conference call to discuss the Denison/Kenyon technical services integration. Included in that invitation will be a list of topics and issues we'd particularly like to address with them. Those of us attending ALA Midwinter will try to meet with them there as well.

3. Robert will be moving our working "Glossary of Functional Terms" to the public space in the TSI wiki [DONE]. This list will serve as a work-in-progress for the functional teams.

4. We continued our discussion of the proposal to appoint a TSI Ordering Team. We still need to come to an agreement on the scope of individual functional teams and the nature of and need for "umbrella" groups. Jim will append a summary of the various points in this argument to a revised version of the proposal later this week for further discussion.

5. Adam will invite Alex Thurman to Cornell to discuss web archiving in March or April.