Exchange Calendaring
Preparing for the upcoming migration

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Calendar migration prep…

- Key differences from Oracle Calendar
- What’s being migrated?
- What’s not being migrated?
- Comparing different Exchange clients
- Calendar sharing
- Mobile devices
- Opting out of calendaring
Differences from Oracle Calendar

• Meetings in Exchange vanish if declined.
• Can’t open another user’s calendar unless they’ve given you at least read-only access.
• Can’t remove yourself from a meeting, even if you’ve created it for someone else.
• Can’t see attending/declined status for others on meetings you didn’t create.
What’s being migrated?

- Meetings, appointments, events, tasks.
- Accepted/declined status. (Declined events will not appear on your Exchange calendar.)
- Private/confidential status.
- Meeting attendees and attachments.
- Times, dates, locations, reminder settings.
What’s not being migrated?

- Contacts in Oracle Calendar’s Address Book.
- Groups — public, private, or members-only.
- Calendar access & delegation permissions.
- Personal notes added to event entries.
- Recurring-meeting linkages.
Comparing different Exchange clients

• Outlook 2007 and Entourage 2008 (WSE) offer full-featured access to Exchange calendar. Meeting proposals arrive as e-mail messages.
• iCal 4 (in Snow Leopard) has its own display of tentative/proposed meetings to accept/decline.
• We’re seeing issues setting permissions in iCal.
• Outlook Web Access offers no means for setting calendar permissions.
Calendar sharing

• By default, no one else has permission to open and view your calendar.
• Users can make their calendar viewable to all, or viewable to specific other users.
• Private items are still not viewable by others.
• Delegation allows others to create/accept meetings on your behalf.
Mobile devices

• ActiveSync devices offer the best experience!
  – iPhone
  – Android
  – Palm WebOS
  – Windows Mobile
  – ActiveSync limited to one connection per device.
• BlackBerry requires BES account.
• Outlook Web Access via mobile browser.
Opting out of calendaring

• By default, all Exchange users have a calendar.
• Use a workaround to make scheduling a meeting with you a challenge:
  – Create one really long event to block your calendar.
  – Set your work week or work hours.
Questions?

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