

Notes for March, 23rd, 2022 Library Directors Leadership Team (Kofi Acree note taker):

1. **Gift and Purchase Agreement discussion: with Amy Vanderlyke Dygert:**

Amy is chairing the CUL Gift and Purchase Agreement Task Force. Over the years Amy has been involved with preparing Deeds of Gifts (DOGs) and purchase agreements. There is a process – agreement between a donor and CUL – that people have gone through to prepare the agreements. DOGs can, however, cause confusion: agreements need to be documented carefully. Using simple, short, and easy language may not be a good solution if the agreement doesn't document clearly what can be done in the future. Many DOGs anticipate what may happen in the future e.g. online access. DOGs can cause confusion, especially around intellectual property disposition options, including who holds copyright: this must be clear. The CUL-Gift and Purchase Agreement Working Group consists of: Tre Berney, Wesley Chenault, Amy Dygert (chair), Evan Earle, Brenda Marston, Katherine Reagan, Jennifer Sawyer, Kizer Walker, Craig Wiggers.

2. **Requesting input on next steps for our joint planning process, based on the questionnaire we sent: Xin Li, Bonna Boettcher and Kizer Walker:**

Xin and Bonna are still reviewing responses to the joint planning survey. They should be useful to all unit directors and those who wear multiple hats. Reading the responses has helped identify similarities across disciplines. The report has potential impact especially with liaisons. Data is a resource and one of CUL's user services. It is becoming more important to users across all levels, for coursework and research. Xin and Bonna want to move from just CD planning to planning across functions. Comments and questions: it would be good to have the incoming UL look at the survey. Please let people know how their reports are being shared. (Will share with the directors and LEG.) How do you want directors to be involved? (Help us think CUL wide.) How do we talk about cross-disciplinary needs and issues of transparency? Should we allocate more resources or staff time? People would like to know what will happen with the report. Is there some way to do a thematic approach such that people can talk about their own approaches? All-Selectors and liaisons meeting scheduled for Tuesday, 3 May, 1p-2:30p to discuss the report

<https://cornell.zoom.us/j/93510357810?pwd=dXQyU1RBemdGaGZtK2FOcGEwNGNEQT09>

3. **Discuss who is teaching credit-bearing courses in the colleges and what arrangements may be place for stipends or reimbursements: Bonna Boettcher**

Bonna is aware of several instances of librarians teaching for-credit courses for departments, schools, and colleges. Do we really know the full picture of CUL's participation in credit-bearing instruction?

- a. One librarian stopped teaching credit-bearing course because of no additional compensation; no adjunct title; was the instructor of record.
- b. Some librarians have been told that they will not get compensated for teaching credit-bearing courses and that it is a part of their job (in many cases it is not listed in their job descriptions). In those cases, when it is not in their job descriptions, they should be relieved of other duties to teach, and it should be in their job descriptions.

- c. Librarians have been given compensation for teaching in the CAU (Cornell Adult University) by that department.
- d. Some schools/colleges have agreed to compensation for credit-bearing courses, and those courses either are taught as an overload and/or some of the compensation is used to backfill the instructor's work.
- e. There should be clear distinctions and rationales between who is and isn't paid for teaching credit-bearing courses.
- f. Library-initiated teaching versus department-initiated? Does that make a difference?
- g. Teaching credit-bearing courses needs to be part of a position description; otherwise librarians need to be compensated for overloads.
- h. In a handful of cases, positions are split between CUL and an academic unit.
- i. Teaching is written in the job descriptions for some.
- j. Point was raised for new librarians/archivists being hired that we need to look more to the models where librarian's positions are split between CUL and departments.
- k. Librarians have at times been integrated into classes (not as instructor of record, but working alongside the faculty member).
- l. Librarians teaching without being compensated are in essence teaching for free, as the departments get the tuition money.

4. **Discussion on the role that instruction coordinators play in unit/department: Christina Sheley**
Including the role of instruction coordinator in future job descriptions can clarify this role in units. At this point, one person in each unit may take on the role as instruction coordinator.

5. **Unit Updates:**

- a. **BEE updates:** Hyunjung Lee will start as the new Engineering Research and Instruction Librarian on April 1, 2022. Thank you to everyone in the department, and across CUL, who will support her onboarding process.
- b. **For Mann/Sciences Cluster:**
An offer has been accepted for the Vet Library Outreach & Instruction position – an announcement to CUL should be forthcoming.

Several searches are underway at Mann, including a Multimedia Support Specialist and a 3 yr. term Critical Pedagogy & Equity Librarian.

Evidence Synthesis Institute (collaboration with University of Minnesota through an Institution of Museum and Library Services grant) spring training is going well.

Many librarians will be attending and/or presenting at the April United States Agricultural Information Network conference.

c. **For Olin/Uris:**

We are recruiting for a new position, jointly offered by the Library and the Cornell Prison Education Program. The position will be located in the Department of Research and Learning Services with many responsibilities that address access issues. The hiring supervisor is Wendy Wilcox. [Full ad here.](#)

Information about **Slope Day, Wednesday, May 11:**

- a. Uris will close at 8am (both the Cocktail Lounge and the remainder of Uris)
- b. Contactless Pickup will remain open
- c. Olin will be open 8am to 6pm
 - 12pm, the front doors of Olin will lock and prevent patron entry to the building. We will operate from 12 to 6pm as exit only; patrons may remain in the building for research and study but upon leaving, they will be unable to reenter. Staff will be able to exit and enter but should bring their Cornell IDs.