

LDLT Notes
15 December 2021

Attending: Andy Horbal, Lenora Schneller, Curtis Lyons, Susette Newberry, Christina Sheley, Greg Green, Sara E. Wright, Patrick Stevens, Eric Acree, Kim Nayyer

1. Annex Steady State: description, updates, and contacts (Andy; see attached)
 1. Review program description and contact list
 1. Steady state aims to create a constant collection size (one-in/one-out)
 2. Andy was ready to bring to LDLT in 2020, just as the pandemic started.
 3. The steady state team meets monthly; next meeting on 1/5/2022
 4. Cammie will reach out to contacts to initiate the transfer process
 5. Steady state doesn't preclude large moves, but those need to be handled separately
 2. Questions about the program description?
 3. Contacts list
 1. Director and/or selector
 2. Person who manages actual move process; please send updates by 1/5/2022
2. Staff laptop needs
 1. Generally, needs will depend on spring semester planning
 2. For needs arising, work with Pete Magnus and Debra Howell
3. College-specific reports from the Faculty Survey and meeting with Deans
 1. Judy was able to present briefly to the Deans; high-level discussion of the library
 2. There was not time for the college-specific reports from the faculty survey, but deans are aware that directors have them; please use this as an opportunity to contact your deans. (Bonna will make the initial contact with Arts & Sciences)
4. How are staff managing from yesterday? Around the Zoom input on how staff are managing.
5. How are we handling staff being in or working remotely? Around the Zoom input on how libraries are managing remote work requests.
6. Unit updates
 1. Upgrade to Juniper looks to be good; still on for 6p Friday, 12/17/2021; should be completed prior to any libraries opening
 2. Catherwood will be advertising in January for a Diversity and Inclusion Reference Librarian; primarily ILR funded to support institutes and centers in ILR
 3. Catherwood hours set at 9a-5p for the remainder of the semester

4. Curtis checking with Lyndsi about employing the Afghan refugees, given current circumstances
5. Eric working on librarian position; will hold final interviews via Zoom; good candidates; presentations; several stakeholder groups
6. Law search: short list identified, interviews in January
7. Patrick: thanks for welcome; acting director for now; working closely with library administration; support for RMC colleagues is important; aiming for continuity; working on staffing needs with administration; please contact with questions
8. Send any main web site Access Services update questions to Andy; he can make changes