

August LDLT Notes

8/18/2021

In Attendance: Bonna Boettcher, Curtis Lyons, Kim Nayyer, Anne Sauer, Greg Green, Eric Acree, Christina Marie Sheley, Andy Horbal, Sara E. Wright, Lenora Schneller, Susette Newberry, Jon Ladley

1. Proposal from Jon Ladley to set regular/standing meetings for him with each LDLT member, or alternative
 - Do directors want to check in with Jon on a regular basis? This could provide an opportunity to be proactive about facility's needs, engage in discussions, and help Jon build a CUL-wide understanding of needs, issues, and plans. Generally, yes – a good idea.
 - Jon will put the spreadsheet in a folder open to everyone, and directors will fill in preferred meeting frequency, when, where, how, whom, and including scheduling contacts
 - Should he include Hotel and Adelson?
 - Christina: Can address and Hotel things in their meetings; Engineering also included in their discussions
 - Sara: For Adelson—can address in quarterly meetings for Mann
 - Is Jon meeting separately with dining folks for people with dining locations?
 - Mann has met with Dining, Olin hasn't
 - Could be useful
 - Other Facilities updates from Jon
 - no major new announcements
 - Folks concerned about eating and where it's allowed
 - Eating outside when possible is preferred
 - I just heard the mask mandate will be revisited in late September
 - CUL can designate spaces indoors for eating
 - Every college and unit is being offered an outdoor tent for the fall
 - How would this work for CUL?
 - Can we get several smaller tents for various locations?
 - Jon to check
 - Hard to mandate distancing in a lobby type space, where people want to eat but also tend to congregate
 - RMC difficult to make a distanced place to eat, even in the staff lounge, and most staff can't eat at their desks
 - ILR has only one person who is in an isolated space
 - Unvaccinated individuals must maintain a six-foot distance from others when unmasked for eating or drinking. Vaccinated individuals are not required to distance while eating or drinking, but it is a good idea to distance as much as possible.
<https://covid.cornell.edu/prevention/face-coverings/#eat-drink>
 - We're told to treat study spaces like classrooms, so allowing staff/patrons to take drinks without distancing should be fine, but eating should only happen in spaces designated by CUL

- What are our responses to students who want to meet in a room and also eat? Can be done at CUL's discretion if restrictions can be satisfied.
- Crane near Uris was not related to exterior project work. The Project Manager was just assigned. The crane was to repair the snow guards on the roof.
- Annex capacity 2020 study was about 30% complete when put on hold. GB talked about other strategies to address collections space—deduping, e.g.
 - Judy will likely wait for the new UL to decide what to do about
 - Per Andy, in the absence of projects which involve moving large amounts of material to the Annex, we estimate that we have at least ten years before we start running out of space.
 - This sounds a lot longer than it would feel like
 - Basically, the space situation at the Annex is as serious as it was when we paused, not any more so.
 - Guests at meetings: to be clear, we have no plans to launch a deduping project, but this is where we would look if we sensed an urgency
- LDLT is comfortable with inviting anyone or receiving requests for invitations to attend any LDLT meeting on an ad hoc basis if they have an issue to speak to or we need them to speak to something. New UL will have the ability to reconfigure this group as necessary.

2. Updates—Orientation

- Africana
 - staffing shortage: not open on weekends this fall semester; see website
- Olin/Uris
 - 20 orientation tours
 - Planning with extra people in case of families
 - Will be crowded, especially if conditions are rainy
 - Thursday, Friday, Saturday—avoid Olin
 - FOLIO—making sure students are actually using FOLIO in the right way
 - Not everyone making the transition to phones in the right way
 - People expect to arrive with things as they were before
- Ho Plaza tent—encourage people to sign up, but ok at the minimum
- Law
 - All Kim's orientation stuff:
 - LLM last week synchronous remote
 - Used videos
 - Reverse tours
 - Critical legal information literacy
- Mann
 - Orientation tours
 - Participating in instruction sessions for new students
 - Several position searches are wrapping up, and new positions are soon to be posted
- BEE
 - Sessions will be capped at 22 and find other ways to support the students beyond that
- RMC

- Five tours scheduled for Orientation
 - Currently working toward filling three vacancies: Reproductions Coordinator, Technical Services Archivist, Instruction and Outreach Librarian.
- Vet
 - Classes began on Monday, and library usage is very high