

LDLT

23 September 2020

3p-4:30p, Zoom

Attending: Gerald Beasley, Curtis Lyons, Sara E. Wright, Eric Acree, Christina Sheley, Anne Sauer, Andy Horbal, Greg Green, Kim Nayyer, Bonna Boettcher (agenda and notes)

Books by Mail (Andy)

- Mailing books/library materials to patrons will be an accommodation for those who need access to physical materials and have a bona fide reason for not being able to come to campus.
- Still working out mechanisms and how the determinations will be made

Reservable study/learning spaces (Kim)

- Questions of how many spaces are available for online learning and what we're seeing for occupancy
- Law is lower than expected, around 35-40% of the reduced space. Lower than expected usage seems a trend among law libraries, Significant demand is for spaces to join online classes
- Other libraries are seeing usage increase, and remain in the 25%-50% range
- Discussion of SenSource counters and the SafeSpace add-on; currently in use in Olin, Uris, Mann, Vet, and Africana (SafeSpace add-on in Olin, Uris, and Mann)
- Gaby Castro-Gessner and her team are available to help in looking at data for services

Budget (several)

- Is the 5% cut and associated position vacancies temporary or permanent? The budget as it stands is for FY21; no information from the university about FY22 and going forward.
- How will the collections budget reduction be allocated? That will be up to Kizer and CDExec, in consultation with selectors. Not likely to be across-the-board
- Are we anticipating additional clawbacks during FY21/should we be holding funds? There is no indication of this so far.
- Discretionary expenditures review: can we get open ended-approvals for standard supplies needed for doing business (paper, rubber bands, etc.)? There are issues in setting cost thresholds. Also, in the current climate, sometimes needs have greater urgency than a weekly review (e.g., need for a web cam to participate in meetings). The review is handled quickly, on Friday mornings at the latest; changes could be considered.
- Discussion of issues of working from home, especially around ergonomics, and also around computing and staff using personal computers/laptops at home; seems to have become a larger issue when people spend some time at home and some time on campus

Fines and Fees (Andy)

- Fines and fees were scheduled to resume on 1 October; as of 9/23 am, they will be waived through 2/9/2021
- Overdue and recall notices will resume as soon as rewording around fines/fees is completed

Functional reviews, status (Curtis)

- About a dozen campus entities have been undergoing functional reviews (CUL is not included); the planning for this was independent of the pandemic, but those managing the reviews have been asked to look for cost savings

- The academic deans saw drafts about 7 weeks ago; nothing has been finalized

Updates:

Sara (Mann, Math, PSL, Vet)

- Robust series of Workshops has been scheduled: <https://mannlib.cornell.edu/news-events/events/calendar>
- 1st virtual Chats in the Stacks was held on Friday September 18th, featuring Prof. Don Rakow and his book entitled 'Nature Rx: Improving College Student Mental Health'
- Mann is open for Quiet Study on floors 1 & 2 in addition to providing five classroom spaces, curbside pickup, contactless delivery, and physical course reserves.
- Vet is open for Quiet Study but restricted to the Vet community
- Clark Hall is offering Quiet Study as well but is being managed by the college

Andy (Annex, ILS)

- **Annex:** Many thanks to the Annex staff, who recently completed a monumental effort to manually renew more than 20,000 HaithiTrust ETAS materials which were checked out by patrons prior to us joining the program. Patrons were unable to renew these materials themselves through My Account because of the "Withdrawn" status we added to them to prevent them from being requested through Borrow Direct, but are permitted by HaithiTrust to keep them, hence the need for this project.
- **ILS:** Borrowing of physical materials via ILL for Cornell patrons has resumed

Curtis (Catherwood/Kheel)

- Barb Morley officially retired as of September 15 but is returning part-time for 6 months in October to complete her leadership work on a number of time-sensitive projects, including COVID-19 documentation.
- Ezra and Dianne have reviewed a research by appointment plan for the Kheel Center

Bonna (Olin/Uris, Fine Arts, Music)

- Olin and Uris are open for quiet study; most of Uris is open, except for the stacks and the 3rd-floor mezzanine rooms; Olin seating is available on the 1st floor and basement levels; 61 students were hired and trained in short order to help support the Welcome/Check-in desks and also to assist closing staff
- Instruction staff (Olin RLS, plus assistance from FAL and Music) are currently involved in the Arts & Sciences Advising Seminars (first-year students), as well as working with First-Year Writing Seminars; staff from all libraries are teaching other classes, working on LibGuides, etc.
- Chat Reference (a CUL-wide effort) continues with high usage numbers; a new group of chatters has joined the service
- In conjunction with AAP, the Fine Arts Library is hosting MS AAD (Master of Science in Advanced Architectural Design) student studio space; the de-densified studios occupy all the former study space. To date the students are respecting all the protocols, and appreciate the space.

Greg (Kroch Asia)

- Plans are in the works to open the Asia Collections for research by appointment with a goal of the service being ready by October 5th

Anne (RMC)

- RMC onsite work now includes curatorial and instruction staff, who are preparing and delivering virtual instruction sessions and support using physical collection materials. Staff continue to provide virtual reference services and deliver scans of collection material to users, with no charge to Cornell faculty, students, and staff.
- Proposal to offer research by appointment in the RMC reading room is nearly complete

Kim (Law)

- Law library is open for weekend reservations 8 am to 5 pm beginning this weekend (Oct 3-4). We are recording data closely in preparation for possible opening of second floor reserved carrels. Student adherence to expectations is fine; no issues
- Access staff keeping pace now with contactless delivery
- Reference librarians rotating one to two days a week on site now
- Stacks remain closed but considering self-check options for faculty
- Search committee struck for recruitment of one of the three vacancies among the eight research librarians
- Kathy Hartman (access services) retired in September
- Kim prepared a short pre-recorded program and reading assignment on implications of structural racism in legal information for 1L legal research and writing course
- Kim and Jacob presenting one class in a faculty team-taught upper-year elective Racism and the Law; Kim and Jacob's class is Race and Critical Legal Data Literacy