

Library Directors Leadership Team, March 15, 2018

Present: Jacob Sayward, Anne Sauer, Curtis Lyons, Bonna Boettcher, Greg Green, Tobi Hines
Gerald Beasley, Eric Acree, Jill Powell (note-taker)

Reporting structure - As of April 1 those of us who reported to Xin will now report to Gerald. Many thanks to Xin for taking on this additional AUL responsibility for over one year; we are grateful for her work.

Acquisitions of Special Collections policy for Cornell (Anne Sauer)

Cornell does not currently have a policy governing the acquisition of special collections. Last fall, Yale shared their policy in this area at the Ivy Plus Collections meeting, and Oya shared this policy with LEG as a possible direction for CUL. LEG is interested in having a similar policy here. Anne passed out Yale's as an example.

Other collection development policies are on the Collection development manual Libguide. See guides.library.cornell.edu/cdmanual and <http://guides.library.cornell.edu/cdpolicies>.

Anne has met with her counterparts at Ivies Plus meetings to discuss. Having such a policy at CUL would provide guidance and clarity for librarians, who often find themselves being offered unique or rare materials, without necessarily being aware of all of the complexities that need to be considered before deciding to take in this kind of collection and where such materials are most appropriately housed and managed. A policy would clarify the process for making acquisition decisions, including review by designated special collections units at CUL. This process will ensure that factors such as provenance, ownership, intellectual property, confidentiality/privacy, preservation and other factors are taken into account. Anne will propose a draft policy, consulting with other special collections as well as Kizer, and report back.

Mission Essential Functions with Ezra

What to identify as library essential functions in the event of a power failure, emergency, etc.
Memo from Feb 22, 2018

We looked at the list of 8 items and discussed the wording. We discussed how the library should provide support for physical resources, electronic resources, and born-digital items which CUL owns. Michelle Eastman, Jon Ladley, and Ezra are working on this. Will distribute to the unit libraries for their input.

Updates

Curtis

- Searches are still in progress for Nestle Position and Management librarian position.
- The Kheel Director search has a March 30 deadline for submissions.
- For ILR there will be 2 nonacademic positions to be listed in April - one is full-time; the other is a part-time reference position funded by ILR.

Jacob (for Femi)

- Search for a new administrative librarian closes the end of March.
- The American Bar Association Section of Legal Education and Admissions to the Bar which accredits law schools will be sending a site team to the law school in April, the library is part of the site inspection which occurs every 7 years.
- The law library is partnering in a new Research4Life program, GOALI (Global Online Access to Legal Information) which launched at the ILO in Geneva in March.

Anne

- Amanda Kiesel is the new Visual Resources Cataloger in RMC, and will start April 1.
- The crystal ball from Wizard of Oz will come here in Mid-April to join the Witchcraft exhibition. It will be on loan from donors and here through reunion.

Bonna

- Sat (March 10) CUL and the Johnson Museum hosted the again-successful Wikipedia Art+Feminism Edit-a-thon for the 4th year of the event. The group is already planning for next year.
- Olin front entrance work: work will begin immediately following commencement, and will include the entire front entry area, including the outside approach. The project includes replacing the doors, adding a glycol/snow-melt system under the stone paver area, and various other upgrades. The temporary entrance, on the north (Arts Quad) side of the building, will be installed during April in preparation.
- We hope to replace the Annex inventory management system this summer; two firms presented options and negotiations are underway.
- Following up on last month's discussion of a policy for patron-initiated exhibitions, several stakeholders met to discussion, resulting in questions about where this fits on our list of priorities. Mary shared Mann's policy as well. Stay tuned.

Greg

- The week of March 19 most of Asia staff are away – at library meetings in Washington DC.
- The Southeast Asia serials archive (SEApapers) continues to grow, focusing on newspapers and journals that are not targets for the big aggregators. The first subscribers are being set up this year.

Gerald

- Had visit from President Pollack. How might we define outcome of success for her visit – are we serving her mission? Does she mention the libraries in her talks?
- Web accessibility – Dean Kraft and Dave Lipka are working on this.
- Giving Day next Tuesday, March 20th – Views from the Library

Tobi (for Mary)

- CIT is closing the Mac Lab on 2nd floor of library, preferably by the end of June. It did not see high use. Mann is working on a plan to determine how to best utilize that space.
- Sarah E. Wright, Selena Byant and Tobi did user interviews/customer journey mapping exercise with graduate students at Hasbrouck Apartments community center on Tuesday 3/13. This is part of our effort to gather input on improving our graduate study area on the 3rd floor to better meet student needs. If we move forward with renovations we will be proposing using funds from a bequest that we received earlier this year from the estate of Prof. Mary Morrison from the Nutrition department. Tobi will share results of the assessment.

Jill

- Four Carpenter Hall group study rooms have successfully moved from the CIT scheduling system to LibCal. LibCal is superior in that it is unmediated and can be used by mobile devices.
- American Society for Engineering Education St. Lawrence Conference – Jill is working with colleagues to put on this conference April 20-21, at Cornell. Vincent Brannigan is the banquet speaker. He is faculty emeritus at University of Maryland, a JD, and will discuss product liability and government regulation of technology.
- Bovay Program for Ethics in Engineering lecture series – hosted by Lecturer Park Doing School of Electrical and Computer Engineering, Science and Technology Studies. Jill attends these lectures which include speakers from many departments, covering topics such as workplace surveillance, funding for science, and corporate responsibility.