

LDLT meeting on July 7, 2017

Present: Eric Acree, Bonna Boettcher, Jill Powell, Mary Ochs, Xin Li

Xin shared the budget planning results. The Public Services units have \$31,609 ongoing shortfall for FY2017/18. LDLT made various recommendations to Xin during the budget planning period. The final reduction came from a combination of salary savings from Mann, contributions from HLM's GOE account, and taking the remainder of the shortfall from the remainder from turnovers/retirements (Heyns, Wilson, Dietrich, Rocky.)

LDLT discussed how to fill the vacancies with the remaining funding after the cut. This led to the idea of having a functional retreat in the fall to consider directions and staffing/skills alignment of Public Services.

LDLT encourage all staff to attend Ezra's budget update meeting on July 17th, 10:00-11:00, in Kroch 2B48.

University Librarian Gerald Beasley

- Gerald Beasley gets on board in August 2017 although he needs to finish a number of prior commitments during that month. In August, LDLT will discuss the PS priorities Gerald needs to know for his first year. This was a carryforward LDLT agenda item from July since Curtis was not here.

Unit Libraries updates:

Olin/Uris/Annex

- Olin/Uris units have several vacancies: in RLS, the posting for the Social Science Data/Geospatial Information Librarian position closed on 7 July, and the posting for a Reference Assistant (Level D) has just been approved. We also anticipate a posting in Access Services.
- Heather Furnas began working 55%-time in RLS on 3 July and is settling in; she is in the first cubicle inside the west door to 106. Other office moves in O/U public services units are pending.
- Design work to replace the Olin entrance doors is underway.
- Design work to rehabilitate the Cocktail Lounge is underway.
- Annex staff are busy with: the Fine Arts Library move; RMC processing for the Atlantic Philanthropies and Bambaataa collections mean extra staff in the workroom, and preparations are underway for additional staff to join the group when ATHM processing begins; Cammie is working with Erin Eldermire to prepare for the return of Veterinary Library materials from the temporary Annex to the new Vet Library; students hired for table of contents scanning are working quickly.

Mann Library:

- Search committee for the Mann Library Diversity Fellow is reviewing applications. We have a good pool.
- Liz Brown retired from Mann. Liz supported the Mann Gallery and Lobby programming, coordinating with faculty and students. Jenny Leijonhufvud is taking on Liz's responsibilities, and we are in the process of requesting permission to fill the vacant half-time position.
- We will be interviewing for a half-time access services position. This position fills in behind Jimmy McKee who will devote half-time to the Makerspace.

- Furnishings and equipment for the Mann Makerspace are being ordered. We are hoping for a late October grand opening.
- Construction on the new Vet Library facility is progressing, and we are still on schedule for an early September opening.
- Gabriel Plaine, who supported Mann's public computing, left the Library to take a job in desktop support for the College of Arts and Sciences. We are working with CUL IT to transition support for Mann's public computers to other CUL IT staff.

Engineering:

- College of Engineering has launched a K-12 CollabSpace Maker website with Cornell mentors at <http://collabspace.cornell.edu/>; Jeremy is involved on the team.
- Preparing for orientations and fall classes. Leah does a 90 min orientation for Chemistry July 21. Jeremy is doing:
 - Meet and Greet New Engineering Students, Aug 18, at Carpenter (with Jill)
 - Citation Manager Comparison workshop, with emphasis on Mendeley since we still have the premium accounts available until Jan 1, 2018. (The accounts last one year post graduation, but our agreement with Elsevier has this deadline for the signup instructions.)
 - Presentation for the Digital Humanities fellows (re: makerspace)
 - Presentation for summer film school (re: makerspace)
 - Possible presentation/libguide for 2 sections of summer ENGR 3500
 - Master of Engineering international students 'immersion' presentation on library research
 - WRIT 6400 (in fall)
 - Scopus workshop
- Jill is doing Orientation for new Materials Science Grad Students Aug 16.
- Jill is identifying some large sets in Uris that could go to the Annex; she will share list with cucd-l and Jon Frankel.

Fine Arts Library:

- All is set and underway with regard to the move into the temporary location, B56 Sibley Hall. We will close down on Thursday, July 27th and reopen in the new location on Monday, July 31st.

HLM (No updates due to Curtis' absence)