Library & Press Leadership Development

LIBRARY HR TRAINING RECOMMENDATIONS FOR PEOPLE LEADERS

- Supervisor Development Program – 7 module curriculum + pre-requisite course (free). Desired completion within 12 months of beginning new role.
- Hal D. Craft Leadership Program (HDCLP) **or** Executive HDCLP (TBD by LHR) - Focuses on individuals as leaders, individual effectiveness, the power of dialogue and communication, personal mastery, & leadership within the Cornell culture. Desired completion within 12 months of beginning new role. (Department/LHR may split costs: see travel/training request form)
- Bookmark for quick & easy reference (free):
  - Cornell People Leaders page – Guides and resources created to support people leaders
  - Toolkits for People Leaders – Toolkits organized by topic + Take 5 video series
  - CULearn – Cornell's Learning Management System – includes some University-required training + many additional optional and free trainings
- Attend People Leader Forums – Community meetings share important information about programs and services to support you & your employees. Auto meeting notifications are sent by OHR.

ADDITIONAL LEADERSHIP TRAINING OPPORTUNITIES (HIGHLY ENCOURAGED)

- Building Teams & Leading Change (BTLC) - Participants explore how to look at teams and how to develop teams in a way that promotes learning, growth, trust, and respect. HDCLP prerequisite. (Department/LHR may split costs: see travel/training request form)
- Developing Facilitation Skills - Interactively teaches participants effective facilitation skills for chairing meetings; leading department, organization, and university project teams; and facilitating workshops and learning programs. The goal is to increase the effectiveness of teams, meetings, workshops, and programs by increasing the quality of facilitation. HDCLP or Turning Point prerequisite. (Department/LHR may split costs: see travel/training request form)

PROFESSIONAL DEVELOPMENT OPPORTUNITIES FOR ALL EMPLOYEES

- Turning Point - Focuses on individuals as leaders, individual effectiveness, the power of dialogue and communication, personal mastery, and leadership within the Cornell culture. 5-day commitment. (Department/LHR may split costs: see travel/training request form)
- Advancing Diversity, Equity, and Inclusion at Cornell
  - CU101 and CU102 requirement: must be completed within 90 days of employment
  - CU103-CU106 completion encouraged
- eCornell Leadership Certificate Programming – 200+ programs for professional development. Certificate programming varies; see website for current information. Communicate with LHR to obtain library discount.
- Regularly browse https://hr.cornell.edu/your-career & CULearn
- Join #randomcoffee (Supports Library & Press colleague networking)
  - #randomcoffee LibGuide: https://guides.library.cornell.edu/mentoring/randomcoffee
  - #randomcoffee signup: https://docs.google.com/document/d/1IGGWxfTNlr9-9d8rRMInTpln9imyBq83LrV5rK-hyv0/edit
- Join Cornell Coworker Coffee (Supports university-wide colleague networking)
- Informally create time to meet and exchange ideas & Best Practices with peers

CU Library Travel and training Pre-Approval Form – *Department/LHR may split training costs 50/50*