Technical Users' Guide

Installation of QuickBooks and the QuickBooks Web Connector

Cornell University Chemistry Stockroom

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# Installing and Configuring QuickBooks

Installing QuickBooks

- Disable IEESC
- Run QB installer. Advanced mode. Select option to run QB locally, not the option to share the file with other computers.
- Once completed, select the General Business industry edition.
- Launch quickbooks. It may prompt you to tell you your security settings are too high. If it does, click "Make Changes."
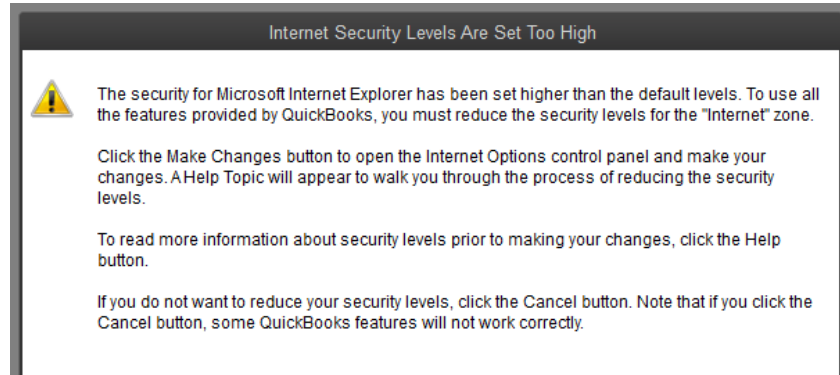
- Select "Medium" for the internet zone
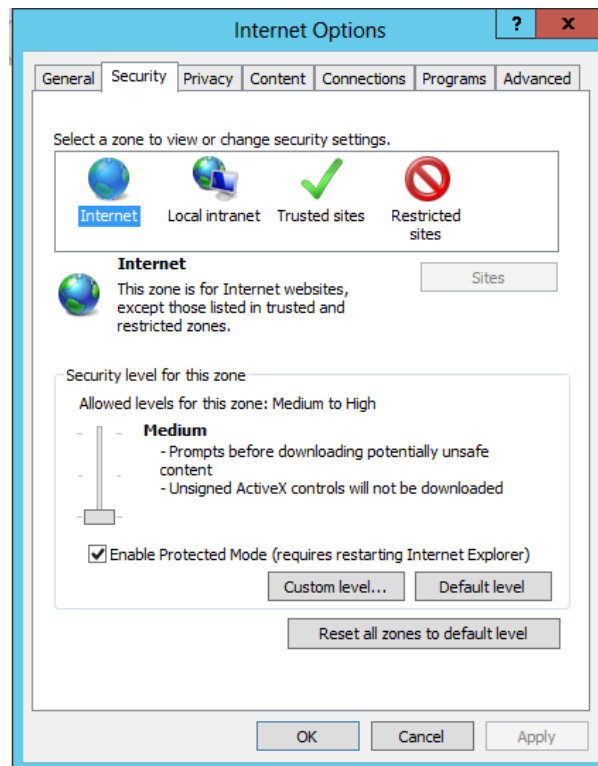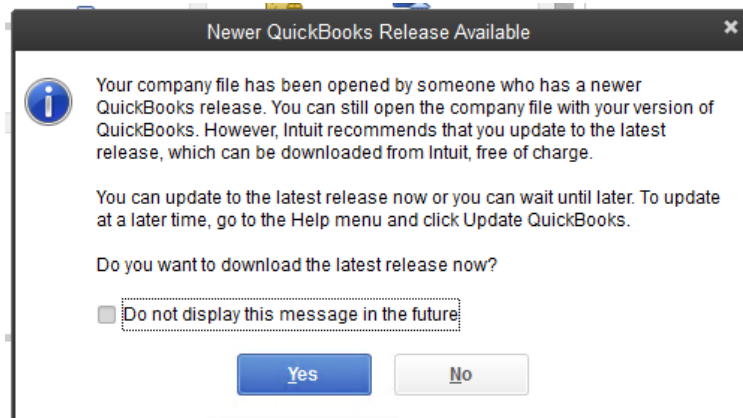
Registering QuickBooks

- Register QB by selecting "Register QuickBooks" from the "Help" menu.
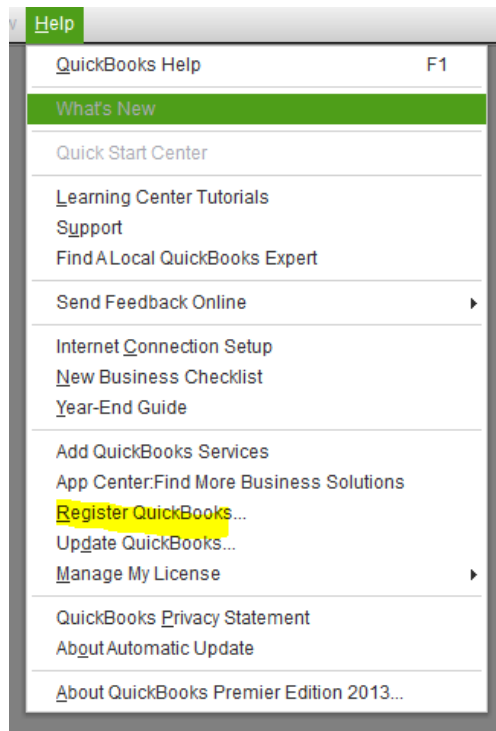
- When prompted, enter the same business telephone number and zip code used before (6072663356 and 14850), and it will accept your registration.

Opening the Company File

- Migrate in qbw file or QBB file and open it. You may get the error shown below. If you do, go ahead and update.

Final Steps

- Run all the updates (help -> update quickbooks)
- You may have to close and re-open quickbooks if there are new releases. You will get this message when you re-open:
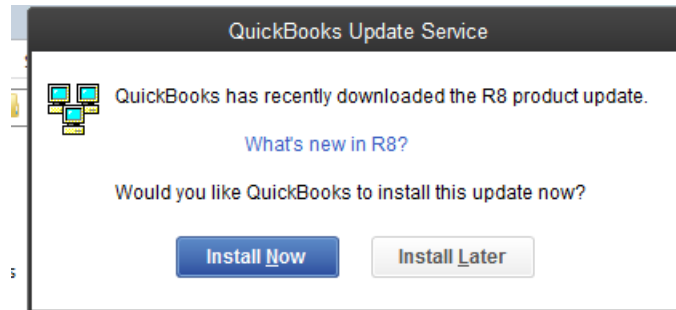
QuickBooks Update Service

QuickBooks has recently downloaded the R8 product update.

What's new in R8?

Would you like QuickBooks to install this update now?

Install Now   **Install Later**

- After this you may need to hop through UAC, etc.
- When done updating turn off automatic updates so it doesn't bug the users:
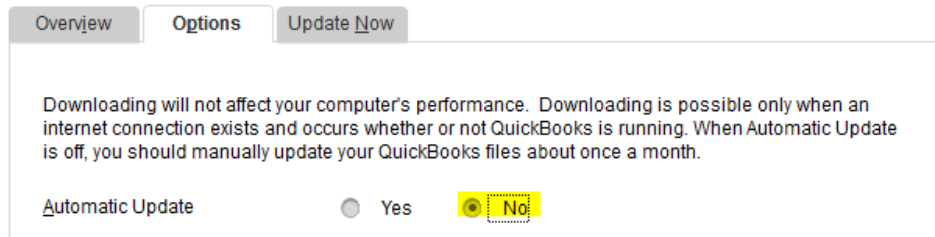
| Overview | Options | Update Now |

Downloading will not affect your computer's performance. Downloading is possible only when an internet connection exists and occurs whether or not QuickBooks is running. When Automatic Update is off, you should manually update your QuickBooks files about once a month.

Automatic Update   ○ Yes   ◉ No

Connecting the Kiosk to QuickBooks

Installing the Certificate for the Kiosk

- Run IE as an administrator
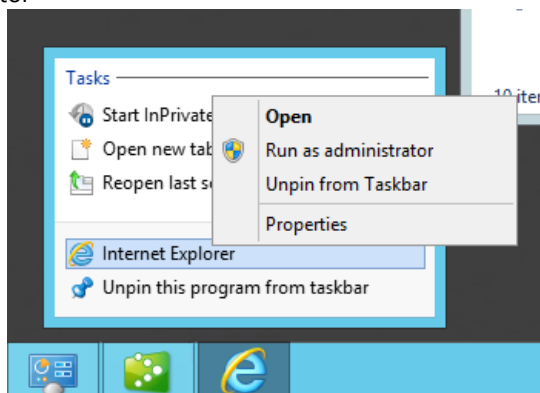
- Browse to https://kiosk.stockroom.chem.cornell.edu/ Click "continue to this website". Click on "Certificate error" in the URL bar and click "View Certificates"

- Click "Install Certificate"
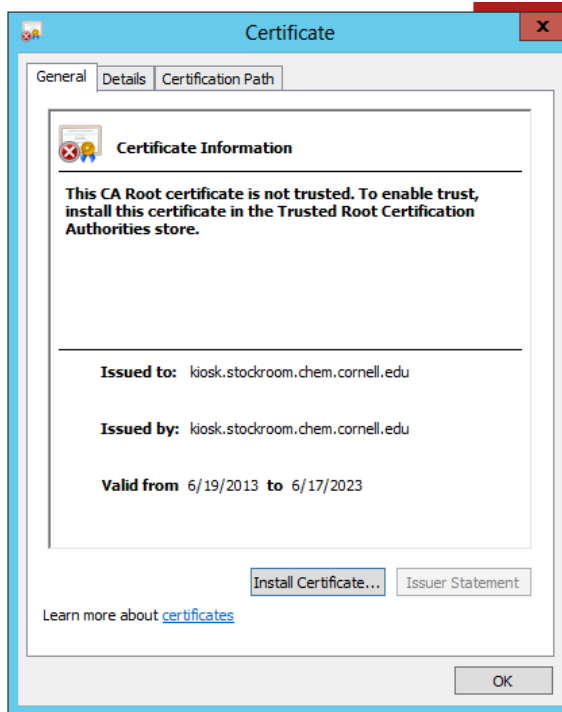
- Follow the prompts shown below:

User Account Control

Do you want to allow the following program to make changes to this computer?

Program name: Windows host process (Rundll32)
Verified publisher: **Microsoft Windows**

⌄ Show details   Yes   No

Change when these notifications appear

Certificate Import Wizard

Certificate Store
Certificate stores are system areas where certificates are kept.

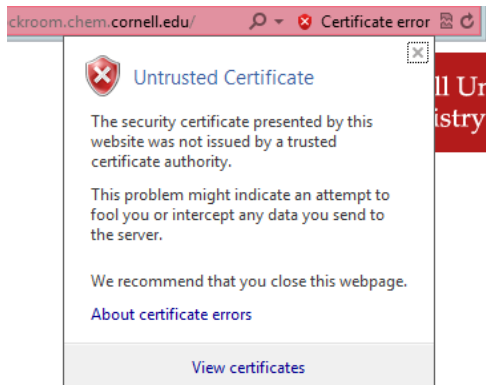Windows can automatically select a certificate store, or you can specify a location for the certificate.

○ Automatically select the certificate store based on the type of certificate

● Place all certificates in the following store

Certificate store:

[   ] Browse...

Learn more about certificate stores

Next   Cancel

Select Certificate Store

Select the certificate store you want to use.

📁 Personal
📁 Trusted Root Certification Authorities
📁 Enterprise Trust
📁 Intermediate Certification Authorities
📁 Trusted Publishers
📁 Untrusted Certificates

☐ Show physical stores

OK   Cancel

Certificate Import Wizard

Certificate Store
Certificate stores are system areas where certificates are kept.

Windows can automatically select a certificate store, or you can specify a location for the certificate.

○ Automatically select the certificate store based on the type of certificate
● Place all certificates in the following store

Certificate store:
Trusted Root Certification Authorities   [Browse...]

Learn more about certificate stores

[Next] [Cancel]

Certificate Import Wizard

Completing the Certificate Import Wizard

The certificate will be imported after you click Finish.

You have specified the following settings:

| Certificate Store Selected by User | Trusted Root Certification Authorities |
| Content | Certificate |

[Finish] [Cancel]

- Close the browser and browse to the kiosk page and verify that you do not receive any errors.
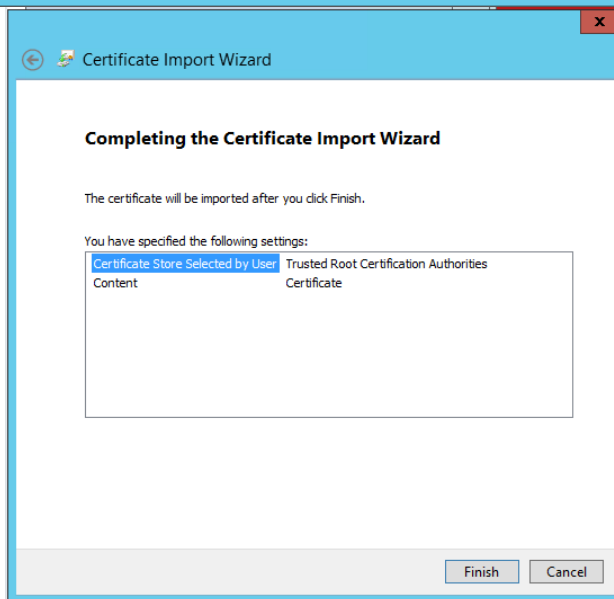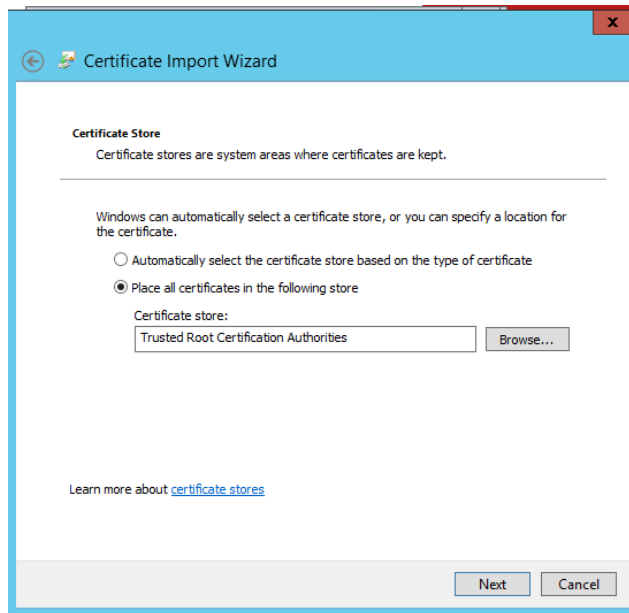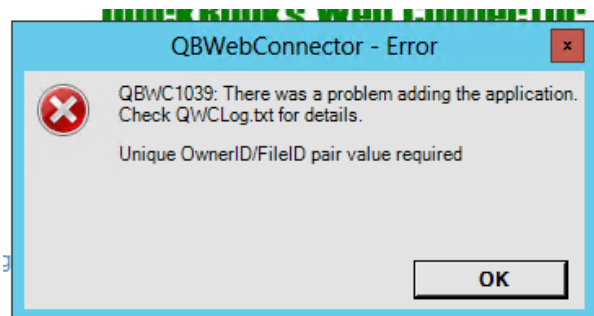
Running the QuickBooks Web Connector

- Click "Add an application"
- Select the file from the QWC files directory (should be in the backups!)
- Click OK to authorize:

- If you get the error shown below, Change the OwnerID or FileID in the QWC file and try again.

- Set the password "test"

```xml
<?xml version="1.0"?>
<QBWCXML>
    <AppID>1234</AppID>
    <AppName>KTEST: CUCHEM Stockroom</AppName>
    <AppDescription>KTEST: CUCHEM Stockroom</AppDescription>

    <AppURL>https://kiosk.stockroom.chem.cornell.edu/QBWC.php</AppURL>

<AppSupport>https://kiosk.stockroom.chem.cornell.edu/support.php</AppSupport>

    <UserName>test</UserName>

     <OwnerID>{5bc4b0ee-beac-4879-92b7-7f7c0debfc07}</OwnerID>
     <FileID>{19c2fa57-d688-4b19-b5cd-6b84ff24e9f8}</FileID>
    <QBType>QBFS</QBType>
    <Scheduler>
      <RunEveryNMinutes>1</RunEveryNMinutes>
    </Scheduler>
</QBWCXML>
```
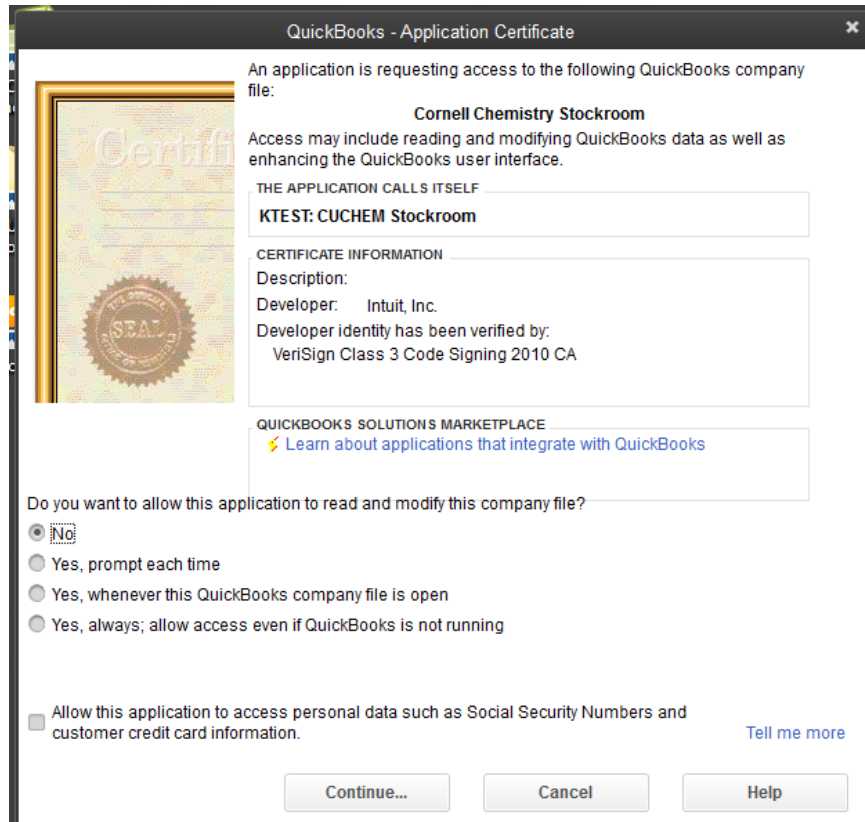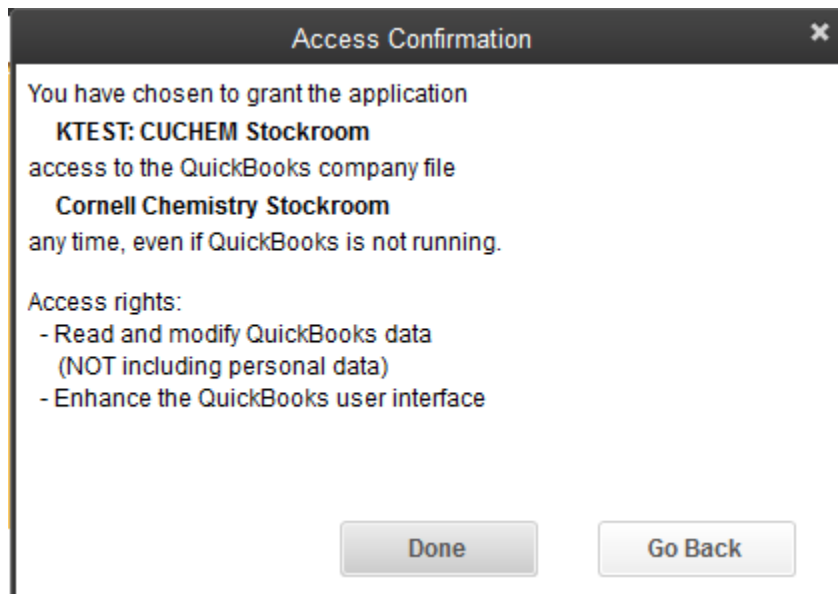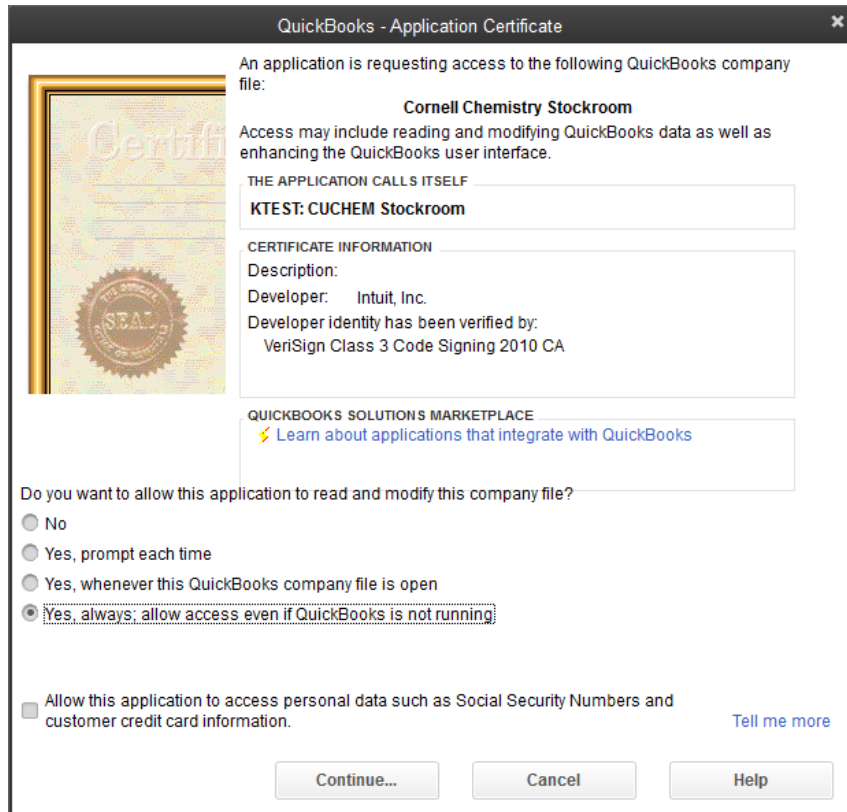
QuickBooks - Application Certificate

An application is requesting access to the following QuickBooks company file:

Cornell Chemistry Stockroom

Access may include reading and modifying QuickBooks data as well as enhancing the QuickBooks user interface.

THE APPLICATION CALLS ITSELF

KTEST: CUCHEM Stockroom

CERTIFICATE INFORMATION
Description:
Developer: Intuit, Inc.
Developer identity has been verified by:
    VeriSign Class 3 Code Signing 2010 CA

QUICKBOOKS SOLUTIONS MARKETPLACE
⚡ Learn about applications that integrate with QuickBooks

Do you want to allow this application to read and modify this company file?
○ No
○ Yes, prompt each time
○ Yes, whenever this QuickBooks company file is open
◉ Yes, always; allow access even if QuickBooks is not running

☐ Allow this application to access personal data such as Social Security Numbers and customer credit card information.   Tell me more

Continue...   Cancel   Help

Access Confirmation

You have chosen to grant the application
    KTEST: CUCHEM Stockroom
access to the QuickBooks company file
    Cornell Chemistry Stockroom
any time, even if QuickBooks is not running.

Access rights:
 - Read and modify QuickBooks data
   (NOT including personal data)
 - Enhance the QuickBooks user interface

Done   Go Back

QuickBooks Web Connector 2.1.0.30

File   Help

Select All   Select None   Update Selected   View Log   Troubleshoot   Help

	Application	Auto-Run	Every _ Min	Status	Password	Remove
☐	**KTEST: CUCHEM Stockroom** *Cornell Chemistry Stockroom* For support: https://kiosk.stockroom.chem.cornell.edu/support.php	☑	1	Last run: 6/21/2013 6:14:54 PM Last result: Complete! Next run: 6/21/2013 6:15:54 PM Click for more information	********	Remove

Application Progress   ████████ 100% ████████

Total Progress   ████████ 100% ████████

6/21/2013 6:15:04 PM - Application 'KTEST: CUCHEM Stockroom' has just exchanged data with QuickBooks successfully. Next update at 6/21/2013 6:16:04 PM

Add an application

Hide   Exit

Configuring Start-up Items

- C:\Users\as-chm-StockQB\AppData\Roaming\Microsoft\Windows\Start Menu\Programs\Startup
- Add shortcuts to QB and the web connector. This sets up the startup application for the shared stockroom user but not other users on the box.
- Test to make sure the applications all launch successfully as the user
- Remember to set permissions on logging directory.