

Activate Your NetID & Cornell E-mail

NetID FAQs: <http://www.it.cornell.edu/services/netid/faq.cfm>

Activate Cornell NetID

1. Go to <http://netid.cornell.edu>
2. Click on "Activate your NetID"
 - Enter in your NetID (located on your activation letter given to you by your HR representative)
 - Website will take you through the Cornell rules and regulations and the process of setting up a password for your account using the activation code in the activation letter.

PLEASE NOTE: When finished activating your NetID, be sure to go back to the main page (<http://netid.cornell.edu>) and **set your security questions!** If you lose your password, you can answer the security questions to change your password. Also, if you enter in your cell phone number into the HR "Employee Essentials" website at <https://ee.ohr.cornell.edu/>, you can have your password reset through a text message.

Activate Cornell E-mail

1. Go to <http://whoiam.cornell.edu>
2. Click on Electronic Mail Tab (see photo)
 - Click on "I want to receive electronic mail addressed..." radio button
 - Click on "Deliver my email to my Cornell exchange..." checkbox
 - Click on the update button

PLEASE NOTE: It will be one to two hours before you can access your e-mail.

To Access Your Cornell E-mail:

- Outlook on the Web: <https://exchange.cornell.edu>
- Set up Outlook using the instructions found here:
 - Office 2010 on Windows: <http://www.it.cornell.edu/services/outlook2010/howto/setup-2010.cfm>
 - Outlook 2011 on Mac: <http://www.it.cornell.edu/services/outlook2011mac/howto/setup.cfm>

Manage Your NetID

[About Passwords](#) | [About NetIDs](#) | [About Identity Management](#) | [Contact Help Desk](#)

This site will help you manage your NetID and NetID password, which are necessary for many of Cornell's online services.

Activate your NetID - Start here if you have a new NetID and activation code.

Change your Password - Start here if you know your password and want to change it.

Forgot your Password - Start here if you forgot your password and want to reset your password.

Set your Security Questions - Start here if you know your NetID and password and want to set your Security Questions so you can reset your password should you ever forget it.

Do you have a strong password? Click here to find out.

After your NetID has been activated, Cornell alumni who wish to set up Email for students and staff who need to set up their Cornell Email address, can do so by



WhoIam@Cornell

Introduction | Electronic Directory | **Electronic Mail**

Welcome, Jennifer A. Carges!

Everyone who is a member of the Cornell community is eligible to get a Network ID (NetID). Your NetID comes with an email address in the form of NetID@cornell.edu. However, before that address can be used, you must specify how you would like to receive your electronic mail.

Here you can specify the mail account(s) where you would like to receive electronic mail when it is sent to jar97@cornell.edu.

Visit the [About WhoIam](#) page for more information.

I want to receive electronic mail addressed to jar97@cornell.edu. Please deliver messages addressed to jar97@cornell.edu to the following accounts:

Deliver my email to my Cornell exchange account. (To find out how to access your email, go to the [Faculty/Staff Email pages](#).)

Deliver my email to Use these fields to indicate other accounts where you'd like a copy of your email delivered. You may also leave these blank.

Deliver my email to

Deliver my email to

Deliver my email to

I don't want to receive any electronic mail addressed to jar97@cornell.edu (Any mail that is sent to this address will be returned to sender, and this address will not be published).

It will be one to two hours before your changes take effect.