

**LDLT Meeting Minutes  
Wednesday, June 5, 2013**

**Present: Mary Ochs, Janet McCue, Kornelia Tancheva, Curtis Lyons, Steve  
Rockey**

**Announcements**

**Mary:** Close to offering a job for Undergraduate Life Sciences Librarian/Instruction Coordinator.

Posted two other jobs: Circulation and Access Services. The Access Services position has been recast as User Services/Multimedia Librarian and will manage the service desks and will cover the media responsibilities.

Kornelia asked who the Mann Reference Coordinator is currently. Mary stated that Kathy Chiang has been doing it for the interim.

**Curtis:** Nestle Business Librarian - 4 candidates coming in. It was a good pool.

**Institutional Repositories**

**Curtis**

**Highlights:**

Oya and Curtis decided that with the new budget model it was a good time to review the IR's at Cornell. Convened a group to discuss how to review. Created a forum with 20+ people from libraries and IT with 5 big questions from which to derive more questions and to understand themes, trends and issues in IR.

The report boils down the outcomes from the forum. It was apparent that there were many different opinions and trends; the report talks about the issues that came up during the forum meeting. There were differing opinions on many issues, for example: do we build our own system or adapt something out of the box, what would be the workflows, how do we design adequate infrastructures (some answers will be based on what IT discovers during the experimentation with Hydra). It was a very good 2+ hour discussion. Following the forum Oya and Curtis reported the new questions and issues to LEG to lay out a program that we can follow for Digital Repositories - what is needed on campus and how to address the need. The program should include discoverability and efficiencies. LEG was encouraging, agreeing that a program is needed and agreeing with the issues and questions the forum raised; the new budget model was also discussed.

**Next steps:** Turn the questions/issues over to the Scholarly Communications Group, under Oya's leadership. The new Digital Platform for Hotel School may provide data on cost and usage that will help address questions or issues related to scalability. Another option to explore is sponsorships.

### **Questions/Discussion:**

**Bonna's** questions revolve around the Archives relationship, formats of material and restrictions management. How do you see DIR relation overlap with University Archives? Curtis responded that CULAR has been trying to work through the UA challenges. This is an access system not a storage system. What happens when a professor's papers are primarily digital versus a professor whose papers are not digital? There are issues over public availability/restrictions (and managing those needs). Curtis stated that management of this depends upon the platform; discussion around these topics ensued.

Audio/Visual is an issue - copyright/rights to release  
Curtis can use these issues in the next meetings/steps - talking about the routes materials will take depending upon these issues. New head of RMC may have to take this up as a focus.

**Steve** stated that big colleges may have to divide their material to be subject specific. It's important that it goes somewhere - especially for the discipline - and be accessible.

**Mary** asked if there is value in pulling together materials that belong to a collected work of an area of expertise, as another subset of 'discipline', program or school. The Land Grant institution is an interesting example as is Geneva where the DIR would take information from 4 departments within a college to produce a repository of a 'discipline'.

**Curtis** brought up the issue of what are the collection development policies, something that needs to be expanded on in the following year.

### **Recommendations:**

Curtis and Oya will follow up on the next steps that come out of the white paper. He foresees another year of processing through questions and issues.

As an example he stated that the Hotel IR is being loaded up with the specific idea that it may need to be migrated to a different system.

### **PSEC**

#### **LDLT's relationship to PSEC:**

Bonna & Dan are co-chairs of PSEC at least until Janet's replacement comes in and/or structure changes are made by or with the new AUL.

PSEC is the coordinating body for committees and allows LDLT's to have representations from each of our clusters.

**Bonna** - One question - going forward over the next 6 months - how will LDLT work with PSEC and what do we want PSEC to do? She feels that communication is an issue. What is the communication between PSEC members and directors? She feels the communication structure is awkward. Bonna represents both LDLT and PSEC but

doesn't feel this is the communication issue, it's just a perspective. What isn't clear to her is what other avenues have been explored when something comes to PSEC. Example - short-term loan fine policy that has been explored in Access Services, but Bonna is unsure where this has been explored - and has LDLT had a discussion about it.

**Janet** – In the case of fines for short-term loans, the issue would need to be brought to both the Student and Faculty Library Board by Anne. Anne would want to know that the issue was supported by Access Services, PSEC, and LDLT and it would likely be presented to SLAC & FLB by the chair of the Access Services Committee. The key is communication between different layers of the organization and understanding when something is an issue that can be handled internally and when advisory groups should be consulted.

**Mary** asked if there is redundancy in the system that is making communication difficult or circuitous. Are there extra layers that prevent the decision coming up or being delayed?

**Janet** mentioned two issues – many if not all the PSEC members are new to the group and the structure has been revised. Suggested that LDLT keep it going until the new AUL comes in and then look again at the structure.

#### **LDLT After Janet**

**Curtis** asked if will Anne be attending LDLT meetings for the next six months? There seems to be some confusion. It appears Anne will be attending the LDLT meetings. Michelle and Rachel are scheduling the meetings with rotating chairs.

Michelle and Rachel are working on the meeting schedule and members should wait for a final report from one of them of the upcoming meeting and chairing schedule.