

## Library Directors Leadership Team Meeting

July 20, 2015  
235 Olin Library

### Minutes

Present: Mary Ochs, Curtis Lyons, Bonna Boettcher, Erla Heyns, and Eric Acree  
Guests: Terrie Wheeler

### Agenda

- 3:00 – 3:30 pm Introductions
- 3:30 – 4:00 pm Library Annex
- 4:00 – 4:30 pm Updates

### Introductions

The library directors met with Terrie Wheeler, Director of the Weill Medical Library, and discussed their priorities and objectives. A discussion of Weill's priorities followed:

- Evaluating and de-accessioning print that is duplicated electronically, has newer editions, or has not circulated as quickly as they can, she has reached out to Kornelia regarding what kind of access they can have to the Annex. Started our weeding probably three months ago and have already finished one major section. Would like to keep only about 20% of the print collection, however will maintain as much as makes sense at the end of the evaluation. The compressed shelving collection was systematically reviewed according to above criteria and approximately 20% of the collection was retained. This is how the expected 20% retention figure was derived.
- Last year a new medical school curriculum was introduced at Weill which focuses on a flipped classroom pedagogy. In the first year there was an increased number of Evidence Based Medicine units developed with the library faculty's assistance. In the last year and a half of this new curriculum, medical students will focus on an "Area of Concentration" with a capstone project. This capstone project could be any original work, such as a computer program, a textbook, a journal article or a systematic review. This "Area of Concentration" may be an opportunity for library faculty to teach scholarly publishing in either the classroom or one on one with individual students as they prepare their capstone project.
- Establishing a clinical medical library internship to inculcate skills necessary to be an effective information broker in the clinical setting.
- Standing up a pilot grant editing service.
- Has a maker space.

## Library Annex

Future Annex transfers (Bonna)

What would it mean to make the Annex a regular part of everyone's collection maintenance workflow?

Doing smaller targeted moves, more routine over time, rather than the large moves under the pressure of a shorter time constraint would allow balancing the workload for Annex staff and establish predictable expectations within each of the unit libraries. Is this feasible?

Considerations are listed below, and directors should confer with appropriate staff in their units for comments and input.

Future Annex transfers outline/template

For each

- General description

- Benefit to unit/urgency

- Current status of materials/what needs to happen

  - LTS implications (split serials; change split point; holdings; etc.)

  - LIT (Lydia's time) implications

  - Eligible for Annex transfer; if not, then what

  - Is withdrawing an option (multiple copies)

- Ideal timeframe: during academic year versus during breaks/summers

- Staffing implications: does unit have sufficient staffing to handle the work

  - Reviewing various lists from Lydia

  - Pulling smaller scale/ongoing transfers

  - Clean-up review

Additional considerations

- New acquisitions appropriate to be cataloged for Annex

  - Communication with LTS

  - Need straightforward parameters (e.g., specific languages; specific call numbers; can't select on a title-by-title basis)

- Ongoing transfers of older materials

  - LTS implications (split serials; change split point; holdings; etc.)

    - If serials are anticipated, need to start queue for Barb's group, especially with spectre of system migration

  - LIT (Lydia's time) implications

    - Has standard queries (imprint date; circulation activity; language; LC class; publisher is possible, although difficult), needs criteria as specific as possible

  - Eligibility for Annex transfer; if not, then what? Withdraw?

    - Lydia can easily create multiple copy lists for review; review needs to be done in stacks to determine best copy

## Updates

### Kornelia

- Beth Garrett, the new CU President is coming for a visit to the Library on July 28th.
- All documents from the Liaison Institute have been transcribed and uploaded to the shared Google Drive for the planning committee to review. Kornelia, Judy Ruttenberg, Barbara Rockenbach and Rita Vine met on July 13 in NYC to review and plan next steps.
- The Ithaca S&R team project team (Gail Steinhart, Neely Tang, Darcy Branchini, Erin Eldemire, Gaby Castro Gessner, Heather Furnas and Kornelia) which conducted 21 interviews with Cornell researchers has submitted the preliminary local report to Ithaca S&R, which will be producing the final report.
- Attended ALA. Meetings of interest: presented on the Ithaca S&R project; BD Policy Group; and PS Big Heads. Harvard is opening its business library collection to BD. Yale has joined SHARES. Yale is launching a pilot to provide materials to all CT libraries for free.

### Bonna

- The work on the 5th module of the Annex is continuing on schedule. Currently uprights for the shelving are being installed, involving coordination with ductwork and sprinkler installation.
- New furniture for the Uris B-5 instruction space is scheduled to be installed on 7/28; the instructor's podium is scheduled to arrive mid-August, ideally in time for the start of classes.
- The Uris Tower entrance work continues, with hopes of an 8/14 completion date.
- Olin roof replacement work should begin during the week of 8/27
- Olin/Uris staff are in the midst of preparations for orientation.
- The Instructional Support Fair, a joint venture of CUL, CTE, and AT, is scheduled for 10a-1p on Friday, 14 August. Liaisons have been asked to assist in distributing invitations.

### Erla

- The Veterinary Library collections that will need temporary storage will move to the Annex on Monday the 27<sup>th</sup> and the rest will be moved to the new location and the staff offices will move to our temporary location on the 10<sup>th</sup> of August in anticipation of the demolition of the current library and the construction of the new library.
- The construction planned at the Engineering Library to put a stairwell in to the basement space has been postponed to later this year. The actual date has not been determined yet.

- The committee to review the Virtual Libraries (Engineering, Physical Sciences, Hotel and JGSM) has been established and has started their work. The committee members are: Erla Heyns (chair), Jill Powell, Deb Lamb-Deans and Kelly LaVoice. Jill Wilson and Neely Tang have contributed a literature review to the process and wide participation in the process will be solicited. The final report will be delivered in December 2015.
- Vet and EMPS Libraries websites are in need of revision.

### Eric

#### Africana Library

- The first mockup for the new Africana Library website has been completed and approved. The new website should be ready by September 2015.

#### Fine Arts Library

- The Fine Arts Library is in the process of updating the section on “information resources” in the *Architecture Program Report: Bachelor of Architecture*. The review is updated every 3 years or as requested by the National Architectural Accrediting Board (NAAB) for the School of Architecture. (There is a separate report for the M. Arch degree programs, also updated at regular intervals.) For more information about the NAAB go to: <http://www.naab.org/about/home>.

### Mary

Mann Library administrative assistant, Shirley Cowles' last day was July 17. She is moving to Florida. We hope to post the position soon.

### Terrie Wheeler

- Recently applied for an NIH Grant
- Interviewing for an Associate Director
- Just completed her first fiscal close. Spoke with Jesse Koennecke about the possibility of paying upfront for e-resources rather than over the year as bills come in to make fiscal end easier.
- They will be extending hours to closing at 12:00 am.
- Beginning their third renovation.
- Preparing for incoming students (approximately 111 new students and 70 graduate students).
  - Treasure hunt (medical school students) & murder mystery (graduate school students) are team building competitions that students have fun with while learning essential library functions so they can best utilize our services. Students really enjoy these events, making it worth the effort to conduct them annually. We also conduct a survey afterwards to evaluate their information seeking behaviors, how they learn best, and what bioinformatics and statistical software they are familiar with. It also tells how informative these activities are to the students.